

# Away From Supervision/Runaway Monthly Report

Facility Name: \_\_\_\_\_ Reporting Month/Year: \_\_\_\_\_

Person completing this report: (print name) \_\_\_\_\_

Telephone number & email address: \_\_\_\_\_

Date completed: \_\_\_\_\_

1.) Indicate number of episodes of children away from supervision/runaway: \_\_\_\_\_

2.) Indicate number of the above episodes that occurred from these locations:

- a. \_\_\_\_\_ Campus Including the On-Grounds School
- b. \_\_\_\_\_ Supervised Outing
- c. \_\_\_\_\_ Public School
- d. \_\_\_\_\_ Unsupervised Outing
- e. \_\_\_\_\_ Any Home Visit (Not to be included threshold calculation)
- f. \_\_\_\_\_ Other

(The totals must equal number in 1 above)

3.) Indicate the number of the above episodes that occurred for the hours below:

- a. \_\_\_\_\_ 0 to 4
- b. \_\_\_\_\_ 4 to 12
- c. \_\_\_\_\_ 12 to 24
- d. \_\_\_\_\_ 24 to 48
- e. \_\_\_\_\_ More than 48

(The totals must equal number in 1 above)

4.) Indicate the number of children away from supervision/runaway (unduplicated count): \_\_\_\_\_

- a. \_\_\_\_\_ Number Females
- b. \_\_\_\_\_ Number Males

5.) Indicate the number of children with multiple away from supervision/runaway episodes: \_\_\_\_\_

- a. \_\_\_\_\_ Number Females
- b. \_\_\_\_\_ Number Males

6.) Indicate the number of new admissions for the month: \_\_\_\_\_

7.) Indicate the total census for the month: \_\_\_\_\_

8.) Indicate the numbers, by explanation, of the cause/reason for children being away from supervision/runaway by episode:

- a. \_\_\_\_\_ Personal/Crisis – e.g., the child has conflict with family members, reacts to discomforting news, is grieving for a loss, etc. In general terms, the child's leaving indicates a maladaptive skill deficit in communicating internalized stressors and conflicts, problem solving skills, and stress management skills.
- b. \_\_\_\_\_ Staff Conflict – e.g., the child has conflict with adults responsible for his/her care, with respect to directives and appropriate confrontation to behaviors. In general terms, the child's leaving indicates a maladaptive skill deficit in meeting expectations, problem solving skills, and stress management skills.
- c. \_\_\_\_\_ Peer Conflict – e.g., the child has conflict with other peers. In general terms, the child's leaving indicates a maladaptive skill deficit in communication skills, problem solving skills, problem identification skills, and stress management skills.

d. \_\_\_\_\_ **Behavior** – e.g., the child’s leaving was planned vs impulsive; the intention was to leave for a period of time or to not return; the intention may have been to engage in risky or unapproved behaviors such as, substance abuse or use, sexual activity, to return home, and/or criminal activity. Please indicate the numbers of children away from supervision for the activities below:

- i. \_\_\_\_\_ **Tobacco use**
- ii. \_\_\_\_\_ **Sexual activity**
- iii. \_\_\_\_\_ **Substance use**
- iv. \_\_\_\_\_ **Criminal activity**
- v. \_\_\_\_\_ **Return home**
- vi. \_\_\_\_\_ **Other:** \_\_\_\_\_

e. \_\_\_\_\_ **Other** – (please list) \_\_\_\_\_  
(The totals must equal number in 1 above)

9.) Indicate the number by explanation on how children are returned after an away from supervision/runaway episode:

- a. \_\_\_\_\_ **Self**
- b. \_\_\_\_\_ **Staff**
- c. \_\_\_\_\_ **Police**
- d. \_\_\_\_\_ **Parent/Child**
- e. \_\_\_\_\_ **DHHR/JPO**
- f. \_\_\_\_\_ **Other**
- g. \_\_\_\_\_ **No Return/Discharged**

(The totals must equal number in 1 above)

10.) Indicate the number, by explanation, of how many children report the following occurred while they were away from supervision/runaway:

- a. \_\_\_\_\_ **Drug/alcohol use**
- b. \_\_\_\_\_ **Criminal activity**
- c. \_\_\_\_\_ **Homelessness**
- d. \_\_\_\_\_ **Sexual activity**
- e. \_\_\_\_\_ **Trafficking victim**
  - i. \_\_\_\_\_ **Sex trafficking victim**
  - ii. \_\_\_\_\_ **Labor Trafficking victim**
  - iii. \_\_\_\_\_ **other** \_\_\_\_\_

11.) Indicate the number, of “runaway” vs “away from supervision” episodes:

a. \_\_\_\_\_ **Away from Supervision**

Defined as youth who are absent from the supervision of the caregiver without consent from a previously defined boundary for more than fifteen (15) minutes, by BCF and providers, for the purpose of reporting youth who leave a foster care placement without permission.

b. \_\_\_\_\_ **Runaway**

Defined as youth who leave their home or placement without caregiver/parental permission, for a period of 24 hours or longer. Youth who leave their home or placement without caregiver/parental consent and who had the intent of not returning to the home or placement, but are returned to the home or placement by another entity within a 24 hour period (i.e. law enforcement, parent, friend, facility or DHHR worker), should also be considered a “runaway youth.”

**(Total of a and b will equal the total in 1 above)**

**12.) Thresholds:**

a. \_\_\_\_\_ Duplicated percentage ( 15% or higher, requires a CAP)

Calculated by taking the total in #1(- any episodes during home visits) and dividing it by the total in #7

b. \_\_\_\_\_ Unduplicated percentage ( 15% or higher, requires a CAP)

Calculated by taking the total in #4 (- any episodes during home visits) and dividing it by the total in #7

13.) \_\_\_\_\_ Corrective action plan (CAP) required (attach a copy of CAP)

**\*\* The DHHR will calculate thresholds for 6 month periods for all facilities. The 6 month periods will run from July 1, to December 31 and from January 1 to June 30 of every year. Facilities exceeding the threshold for duplicated or unduplicated away from supervision episodes of 10% for any 6 month period will be placed on a corrective action plan.**