

## I. Program

Grantee is responsible for the operation of a Starting Points Family Resource Center which targets programs and services to families with children 0-18 years of age, with a particular emphasis on the youngest population. Grantee will serve the identified geographic regions/communities. Services are available to all interested families and are voluntary.

Grantee will conduct primary prevention services based on the protective factors and the family support approach. The Protective Factors are strengths that can be built in all families that strengthen parental capacity and reduce the risk factors associated with abuse and neglect. It fits very well with the family support approach which embodies concept and practice to include (adapted from Standards for Prevention Programs: Building Success through Family Support/ Family Support America):

- Services are responsive and adapt to family needs, involving family members in service planning, delivery, and evaluation.
- Programs are embedded in local communities in order to best access services and develop partnerships within community. Services are integrated as a part of a continuum of services offered by the community and respond to individual community needs.
- Linkages to both formal (agencies and services) and informal (peers) support networks to provide support and reduce isolation are provided.
- Services are available to all families in the community and are voluntary.
- Program services are targeted to families and children early in order to support the development of positive interactions and to intervene at the time of greatest brain development.
- Partnerships with parents as well as other community agencies are a primary focus of services.
- Parents are fully involved in decision making and guiding programs. Resources within the community work collaboratively to maximize and capitalize on available services.
- Program services are developmentally appropriate for the stages and developmental tasks of participants.
- Starting Points Family Resource Centers focus on building on families strengths.
- Starting Points Family Resource Centers are easily accessible and provide outreach to engage families and build relationships.

## II. Performance Objectives

- A. Promote responsible parenthood.
- B. Community Referral Services.
- C. Ensure good health and protection for families with children.
- D. Outreach and Mobilize communities to support children and families.
- E. Continuous Quality Improvement/Accountability

## III. Activities

Grantee will provide the following services during the grant period:

A. Promote Responsible Parenthood through the provision of:

1. Parent Education
2. Parent – Child Activities
3. Parent Mutual Support

B. Community Referral Services will:

1. Complete intake and assessment on individuals and families

2. Provide Information and referral for participants when indicated.

C. Ensure good health and protection for families and children by

1. Health and Safety Education and Information Dissemination.

2. Promotion of Children's Health Insurance Program (CHIP), expanded Medicaid, and the Affordable Care Act.

3. The provision of food/clothing or supplies.

4. Arranging for Developmental Assessments

5. Submission of Fire Safety Report/Inspection from Fire Marshall for the Center.

D. Mobilize communities to support young children and families by .

1. Building trust and partnerships with parents.

2. Building trust and partnerships within the community.

3. Providing outreach to engage families.

4. Developing and maintaining active Advisory Councils.

E. Continuous Quality Improvement/Accountability

1. Complete and submit a Logic Model

2. Participate in Peer Review

3. Distribute WV Family Surveys

4. Attend/participate in required training and technical assistance initiatives

5. Preparation and submission of Reports

IV. Performance Measures

For participants in direct service program activities, report the following:

1. Number of Individuals served

a. Number of Children Served

b. Number of Children with Disabilities served

c. Number of Adults Served

d. Number of Adults with Disabilities served

2. Number of Families the above individuals represented

a. Number of Minority families served

b. Number of Low-Income families served

c. Number of LEP (Limited English Proficiency) families served

d. Number of teen parent families served

3. For participants in public education or public awareness activities, report the following:

a. Number of Individuals/month (include both Children and Adults).

4. Number of advisory council meetings

Number of individual parent education activities

Number of parent child activities if applicable

Number of group activities

5. Provide a log of Starting Points Family Resource Center Advisory meeting to include community partners (parents, agency partners, and other individuals).

6. Additional Information:

- a. Number of West Virginia Family Surveys Distributed
- b. Listing of Center Hours, including non-traditional hours
- c. Advisory Board Roster and Contact Information for Collaborative Partners
- d. Progress towards Logic Model
- e. Submit applicable information regarding peer review, if scheduled
- f. Summary of progress and activities completed for each objectives