

INTERMEDIATE CARE FACILITY/MENTALLY RETARDED (ICF/MR)**17.47 THE APPLICATION/REDETERMINATION PROCESS**

The application/redetermination process is the same as SSI-Related Medicaid, with the following exceptions:

As a result of the Medley, et al. vs Lipscomb court order, the Department is required to determine an individual's eligibility for ICF/MR level of care and placement in a group home within three working days of receiving a completed application. Presumptive eligibility is determined using an ES-ICF/MR-1. The case management agency, in conjunction with the admission committee from the certified group home, is responsible for determining the initial financial eligibility. This presumptive eligibility period may not exceed thirty (30) days. The completed ES-ICF/MR-1 is considered the initial application.

The ES-ICF/MR-1 must be date-stamped when received in the **local** office. The 3-day time limit begins the day after it is received. The 3-day time limit refers to 3 working days.

When form ES-ICF/MR-1 is received, the CSM is responsible for:

- Having the case **entered in RAPIDS** within this 3-day limit; and
- Assigning the case to a Worker who **issues an** ES-6 to the client or his representative to obtain required verification.
- Assuring that a decision on the presumptive application is made within the 30-day presumptive period, once the required verification is received.

For all ICF/MR applicants, other than those already admitted and living in a certified facility, the applicant must apply for admission to the group home. The staff at the group home has the option of using the ES-ICF/MR-1 to presumptively determine medical and financial eligibility. When this is done, the procedures discussed above are followed.

When the application for ICF/MR is made using the **OFS-2**, and, thus, no presumptive decision is made by the case management agency/group home admission committee, the application is processed, using SSI-Related Medicaid processing time limits apply.

Eligibility is redetermined **once a year and a face-to-face interview is required.**

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OF SOME MANUAL MATERIAL
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HAS BEEN RESERVED FOR FUTURE USE.**