

**WV INCOME MAINTENANCE MANUAL  
MANUAL MATERIAL TRANSMISSION**

<b>DATE:</b>	August 1, 2006	<b>CHANGE NUMBER:</b>	429
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<b>TO:</b>	ALL INCOME MAINTENANCE MANUAL HOLDERS		
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DELETE			INSERT OR CHANGE		
PAGES	CHAPTER	DATED	PAGES	CHAPTER	DATED
			DFA-SCA-3	FORM	7/06

This change was made to permit a change in the payee for the School Clothing Allowance vouchers. Form DFA-SCA-3 gives permission for an individual other than the payee listed to redeem/sign the voucher(s). It may be given to the individual redeeming the voucher to take to retailers or it may be faxed to the store directly.

Policy questions should be directed to the DFA Family Support Unit.

RAPIDS questions should be directed to the RAPIDS Help Desk.