

**WV INCOME MAINTENANCE MANUAL
MANUAL MATERIAL TRANSMISSION**

DATE: August 1, 2014 **CHANGE NUMBER: 687**

TO: ALL INCOME MAINTENANCE MANUAL HOLDERS

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This change was made to implement automation of the notification of the cost of care of nursing facility clients through the data system.

Chapter 1: N.1 & Chapter 2: B.3.5 – SNAP removes submitting the interim contact form through inROADS as an acceptable method.

Chapter 17: Section 17.6,B – Changed policy regarding the procedures required to notify the client, or his representative, the nursing facility administrator, and the BMS LTC Unit of the client’s contribution to his cost of care.

Policy questions should be directed to the DFA Economic Policy Unit.

RAPIDS questions should be directed to the RAPIDS Help Desk.