

WV INCOME MAINTENANCE MANUAL MANUAL MATERIAL TRANSMISSION

DATE: August 6, 2015 **CHANGE NUMBER:** 713

TO: ALL INCOME MAINTENANCE MANUAL HOLDERS

DELETE			INSERT OR CHANGE		
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Appendix F	10	5/07			
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21 – 22	13	12/13	21 – 22	13	8/6/15
23 – 24	13	12/13	23 – 24	13	8/6/15
24a	13	12/13	24a	13	8/6/15
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Appendix B B – 5	15	6/14	Appendix B B – 5	15	6/14
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Appendix F FORM DFA-PRC- 1	24	12/14	Appendix F FORM DFA-PRC-1	24	8/15

This change will be released under **Emergency Rule** and will be effective for any sanction applied on or after August 6, 2015.

The purpose of this change is to update the sanction policy due to the passage of Senate Bill #274. Future TANF sanctions will be full family sanctions applied at the next subsequent level based upon previous individual sanctions.

1.25, 6.3, 15 App B, 15 App C, and 24.16: References to third and subsequent sanction were updated To a sanction.

13.9: Sanctions will be applied by termination of WV WORKS benefits as follows:

- 1st: Ineligibility for cash assistance for 1 month
- 2nd: Ineligibility for cash assistance for 3 months
- 3rd: Ineligibility for cash assistance for 6 months
- 4th and subsequent: Ineligibility for cash assistance for 12 months

Supervisors or their backup must approve all levels of sanctions after the first. DFA staff must approve 4th and subsequent sanctions.

10.24: WV WORKS benefit determination was updated to remove 1/3 and 2/3 reductions.

10, App F: This section was removed.

24.14: Clarified that a case must not be in a current sanction period for a supportive service payment to be issued.

The following forms are updated to reflect this change:

DFA-PRC-1: Personal Responsibility Contract

The following form changes will be sent in separate email:

DFA-WVW-4: Orientation

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DFA-AP-1: Acknowledgment of Automatic Assignment of Support Rights and of Cooperation Requirements

DFA-AP-1A: Good Cause for Refusal to Cooperate in Child Support Activities

DFA-WVW-1: WV WORKS Computation Sheet

DFA-WVW-5: Notice of Pending Closure of Benefits

Policy questions should be directed to FSU Policy Unit, or the ESU Policy Unit.

RAPIDS questions should be directed to the RAPIDS Help Desk.

DW-17, Rev. 10/04