

**WV INCOME MAINTENANCE MANUAL  
MANUAL MATERIAL TRANSMISSION**

<b>DATE:</b>	May 1, 2016	<b>CHANGE NUMBER:</b>	730
<b>TO:</b>	ALL INCOME MAINTENANCE MANUAL HOLDERS		

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This change is being made to (1) update fleeing felon/parole violator policy; (2) add ABAWD exemptions for disabled veterans and 15% individuals; (3) removing gender-specific language concerning shelters for battered persons; (4) clarify policies concerning drug felons, prorating SNAP benefits, placing and removing WorkForce registration SNAP penalties, eligibility for the 20% utility discount program, and when a redetermination is complete; (5) adding an additional qualification to SNAP E&T community service providers; and (6) making changes to the policy manual to reflect current technology and procedures.

**Chapter 1:**

- 1.4,S,4: Clarify when a redetermination/review is complete.
- 1.4,T,1,a: Remove conflicting language concerning prorating SNAP benefits.

**Chapter 2:**

- 2.2,D,13,a: Replaced the word “groupwise” with “e-mail”.

**Chapter 4:**

- 4.1: Added fleeing felon/parole violator verification information.
- 4.2.D,8: Replaced “MACC” with “WV Registration screen”.

**Chapter 8:**

- 8.2,A,2: Replaced gender-specific language to shelters for battered persons.
- 8.5,A: Replaced gender-specific language to shelters for battered persons.

**Chapter 9:**

- 9.1,A,1: Replaced gender-specific language to shelters for battered persons.

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9.1,A,2,g: Updated policy concerning fleeing felons and parole violators to bring policy in line with Federal regulations. Clarified the policy concerning drug felonies to include felonies that have an element of drugs.

9.1.A,2,n,(2): Added ABAWD exemption for disabled veterans and individuals receiving a 15% exemption.

**Chapter 10:**

10 Appendix D: Added calculation formula for prorated SNAP benefits.

**Chapter 11:**

11.5,A,3,c: Replaced gender-specific language to shelters for battered persons.

**Chapter 13:**

13.5,A,1: Added clarification to work registration penalties and when they can be lifted.

**Chapter 14:**

14.2,C: Replaced gender-specific language to shelters for battered persons.

**Chapter 15:**

Revised TOC

**Chapter 19:**

19.7,A: Clarified client eligibility for 20% discount program.

**Chapter 21:**

21.2,A,1,a: Clarified that termination of service is considered to be a household misfortune for SNAP replacement policy.

**Chapter 25:**

25.3,D,1: Clarified that community service sponsors cannot have other employees in layoff status.

Policy questions should be directed to the DFA Policy Unit.

RAPIDS questions should be directed to the RAPIDS Help Desk.

DW-17

Rev. 10/04