

HIPAA TRANSACTION AND CODE SET STANDARDS PROCEDURE

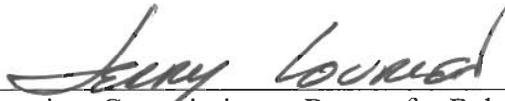
PROCEDURE:

1. The Director of Information Systems (or his/her designee) will routinely monitor the Federal Register and the web sites mentioned in the summary above for the issuance of new standards and for modifications to the current transaction and code set standards and implementation specifications.
2. When new standards or modifications to the existing standards or implementation specifications are published, the Director of Information Systems will notify those department heads and other staff who need to know of these modifications.
3. The Director of Information Systems will develop and execute plans as necessary to achieve compliance with these standards, to include procurement and installation of new software, modification of existing hardware, use of a health care clearinghouse to conduct certain standard transactions on behalf of BHHF, and testing any new or modified software or clearinghouse interface to assure that it produces or processes standard transactions and codes in accordance with the standards.
4. The Director of Information Systems will work with other department heads to develop training programs, as necessary, to implement new standards and implementation specifications.
5. Expenses necessary to comply with transaction and code set standards will be incurred in accordance with existing BHHF budget and expenditure policies.

REFERENCE: 45 CFR §§ 162.920, 162.923, 162.1000, 162.1002, 162.1011

Effective Date: 4/14/03

Revised Dates:



Jerome E. Lovrien, Commissioner, Bureau for Behavioral Health and Health Facilities