

**SANCTIONS FOR VIOLATING PRIVACY AND SECURITY POLICIES AND
PROCEDURES - PROCEDURE**

The Privacy Official or Designee(s), Security Official, and Director of Human Resources will periodically review DHHR's discipline policies to assure that breaches of security and privacy of PHI are dealt with adequately and fairly.

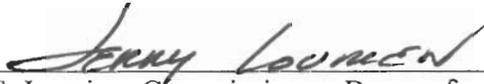
The Director of Human Resources will document disciplinary actions, and will retain the documentation for at least six years or longer if required by state law or regulation.

REFERENCE: 45 CFR § 164.530(e)

See also: DISCLOSURE OF PROTECTED HEALTH INFORMATION TO BUSINESS
ASSOCIATES AND OTHER CONTRACTORS AND OTHER CONTRACTORS
DISCLOSURE OF PROTECTED HEALTH INFORMATION BY
"WHISTLEBLOWERS"
DISCLOSURES OF PROTECTED HEALTH INFORMATION BY WORKFORCE
MEMBERS WHO ARE THE VICTIMS OF A CRIME
ACCOUNTING OF DISCLOSURES OF PROTECTED HEALTH INFORMATION

Effective Date: 4/14/03

Dates Revised:



Jerome E. Lovrien, Commissioner, Bureau for Behavioral Health and Health Facilities