

Speaker Sign-Up Process for DUR Meetings

- Requests to speak at a DUR meeting must be emailed at least 10 days prior to the meeting to Richard.D.Sorvig@wv.gov or Brian.M.Thompson@wv.gov. Requests received in person at the meeting will *not* be accepted.
- Speakers are required to complete a disclosure form and present valid ID *prior* to the start of the meeting. Forms may be filled out ahead of time, or at the meeting *prior* to the start of the meeting.
- Requests to speak will be limited to only the drug classes that are scheduled for review.
- Speakers are requested to limit themselves to one speaker per drug/product. If more than one speaker requests to speak about the same drug/product, the five-minute session will be divided among the speakers.
- All scheduled speakers will be allowed to present. If the total time required exceeds reasonable limits (approximately 30 minutes), the time allowed per presentation may be reduced or other measures considered to reasonably limit the speaker session at subsequent meetings.
- No slides or overhead projected materials will be allowed during the presentations.
- Speakers may submit a handout if limited to 2 pages. Handouts must be submitted prior to the start of the meeting at the sign in desk.