

West Virginia Statewide Transition Plan - Aged and Disabled Waiver Program

ASSESSMENT

Compliance Area	Action Item	Start Date	End Date	Agency Responsible
General	1. Conduct a review of West Virginia regulations and supporting documents across the 3 waiver programs with residential and non-residential settings.	10/20/14	11/10/14	Bureau for Medical Services
General	2. Develop and conduct a provider self-assessment survey across all three waivers; residential and non-residential.	10/20/14	6/30/15	Bureau for Medical Services
General	3. Develop a survey for individuals and families to provide input on settings by type and location; residential and non-residential.	10/20/14	12/30/15	Bureau for Medical Services and
General	4. Prepare a list of settings that do not meet the residential and non-residential requirements, may meet the requirements with changes, and settings West Virginia chooses to submit under CMS heightened scrutiny. The list will be distributed to provider agencies and posted to the website.	10/24/14	12/30/15	Bureau for Medical Services
	5.			

REMEDIAL ACTIONS

Compliance Area	Action Item	Start Date	End Date	Agency Responsible
Provider Remediation - Residential	1. Incorporate the outcomes of the assessment of settings within existing licensure and certification processes to identify existing settings as well as potential new settings in development that may not meet the requirements of the rule.	1/2/16	6/30/16	Bureau for Medical Services and ADW Quality Improvement Advisory Council
Outreach and Education	2. Provide training to licensure/certification staff on new settings requirements.	7/1/15	6/30/20	Bureau for Medical Services and Administrative Services Organization (ASO)(Currently Bureau of Senior Services – BoSS)
Provider Remediation	3. Strengthen enrollment and re-enrollment procedures to identify settings that may have indicators of non-compliance and require more thorough review.	10/20/14	6/30/20	Bureau for Medical Services and ASO
Outreach and Education	4. Conduct a webinar series to highlight the settings requirements (residential, non-residential including principles of person-centered planning).	7/1/15	6/30/20	Bureau for Medical Services and ASO
Outreach and Education	5. Provide strategic technical assistance by issuing fact sheets, FAQ's and responding to questions related to the implementation of the transition plan (action steps, timelines, and available technical assistance).	7/1/15	6/30/20	Bureau for Medical Services, ASO and QIA
Outreach and Education	6. Provide training to enrollment staff to heighten scrutiny of new providers/facilities.	7/1/15	6/30/15	Bureau for Medical Services and ASO

Outreach and Education	7. Develop and include ongoing provider training on rights, protections, person-centered thinking, and community inclusion.	7/1/15	6/30/20	Bureau for Medical Services, ASO and QIA
Outreach and Education	8. Provide training to quality improvement system on new settings outcomes measures and update applicable Member Handbooks to strengthen person centered HCBS requirements.	7/1/15	6/30/20	Bureau for Medical Services, ASO and QIA
Quality	9. Quality Measures <ul style="list-style-type: none"> a. Develop or revise on-site monitoring tools to meet compliance (e.g. opportunities for “informed” choice, choice of roommate and setting, freedom from coercion). b. Include outcomes measures on settings within the current 1915c waiver quality improvement system. c. Build community character indicators within the 6 CMS Quality Assurances reviewed through the provider self-review process. 	7/1/15	6/30/20	Bureau for Medical Services, ASO and QIA
Quality	10. Expand upon the QIA council to include responsibility to monitor data associated with meeting transition plan action items and outcomes data. Establish a baseline of outcomes data and measure throughout transition plan implementation.	7/1/15	6/30/20	Bureau for Medical Services, ASO and QIA
Quality	11. Crosswalk quality assurance tools against settings characteristics and person-centered planning requirements to identify areas of potential enhancement to the quality improvement system.	7/1/15	6/30/20	Bureau for Medical Services, ASO and QIA

PUBLIC INPUT, STAKEHOLDER ENGAGEMENT AND OVERSIGHT

Compliance Area	Action Item	Start Date	End Date	Agency Responsible
Oversight	1. Convene a subcommittee across the WV Bureau for Medical Services to monitor the implementation of the transition plan.	10/20/14	6/30/20	Bureau for Medical Services
Oversight	2. Develop a communication strategy to manage the public input required by the rule as well as ongoing communication on the implementation of the transition plan. Adapt the strategy to different audiences including state legislators.	10/20/14	6/30/20	Bureau for Medical Services
Stakeholder Engagement	3. Reach out to providers and provider associations to increase the understanding of the rule and maintain open lines of communication.	10/20/14	6/30/20	Bureau for Medical Services and other stakeholder groups
Stakeholder Engagement	4. Create a space on an existing state website to post materials related to settings and person-centered planning.	11/19/14	6/30/20	Bureau for Medical Services
Stakeholder Engagement	5. Develop and issue required public notices. Collect comments and summarize for incorporation in the transition plan and within communication tools (e.g. FAQs).	11/19/14	6/30/20	Bureau for Medical Services and ASO