



STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES

Earl Ray Tomblin
Governor

Bureau for Medical Services
Home and Community-Based Services
350 Capitol Street, Room 251
Charleston, West Virginia 25301
Telephone: (304) 558-1700 Fax: (304) 558-4398

Karen L. Bowling
Cabinet Secretary

MEMORANDUM

TO: All IDD Waiver Providers *Hardy*
FROM: Tania R. Hardy, Program Manager
DATE: September 25, 2014

As a reminder, BMS announced at the Quarterly Provider Meeting held September 2, 2014 that the caseload limit for Service Coordinators is being increased from 20 members to 30 members. This change in policy is effective as of September 2, 2014. No prior approval is required for a Service Coordinator to be assigned up to 30 members.