

West Virginia Quality Improvement Advisory Council Meeting	October 19, 2011 10:00 am – 4:15 pm Hampton Inn South Charleston, WV
Members Present:	
AJayne Lakes, Russell Sickles, Susan Striar May, Libby Collins, Clarice Hausch Representative, Steve Wiseman, Christine Dickson, Amber Hinkle, Jane Ketcham, Liz Bragg, Marilyn Nichols	
Members Not Present:	
Norma McKee, Kevin Smith, Laura Helems, Kathy Yarbrough	
Others Present:	
Patricia Nisbet, Tina Maher, Lori McGurty, Tiffany Angel, Kevin Dingess	

MINUTES

Minutes for previous meeting 07/20/2011 were approved as written.

Agenda Item	Approval of Minutes	Presenter	Jane Ketcham
Discussion and Conclusions			
MEMBERSHIP COMMITTEE SECTION (from 7/20/11) - Steve brought up reimbursement for family/members that are on the committee. It was suggested that a survey be sent to ask questions to the families and member's of the I/DD Waiver program. Steve volunteered to put something together.			
JANE MCALLISTER – Pat forgot to invite her and will do so for next QIA meeting.			
PAGE 2 – BDF should be BCF			
Motion was made by Steve Wiseman that minutes be accepted after change(s) are made.			
Motion 2 nd by Liz Bragg			
Action Items		Person Responsible	Deadline
Research what is needed and what should be reimbursed		Steve Wiseman	1/18/2012
Invite Jane McCallister with BCF to attend council meetings.		Pat Nisbet	ASAP
Agenda Item	Any New Business?	Presenter	Jane Ketcham
Discussion and Conclusions			
Concerns that children and adults require more nursing than is allowed by the hard caps on services			

Concerns that there are substantiations being found by OHFLAC that aren't being relayed to the guardian's of the individuals.			
Rose stated that the guardian is notified when the guardian is the reporter.			
Concerns that families are being told by agencies to put their loved one in a nursing home/group home.			
Lack of providers in Morgantown			
Breakdown between substantiation of abuse from DHHR for provider to make good employer decisions.			
Why are we not involved in State Employment Leadership			
Action Items		Person Responsible	Deadline
Exit reasons for new slots that were given out in October -Update 12/22/2011: Jen Eva has indicated the 1 slot available in October was due to the member moving out of state.		Jen Eva	1/18/2012
Agenda Item	OHFLAC Update	Presenter	Rose Lowther-Berman
Discussion and Conclusions			
There are issues in an ICF/MR, ResCare - Huntington, ban on new admissions. ED was terminated other staff was either disciplined or terminated.			
Four agencies have applied through the CON process			
Action Items		Person Responsible	Deadline
Bring list of providers that have applied through CON process.		Pat Nisbett	1/18/2012
Agenda Item	QIA Council: Review of Membership Terms (still 3 vacancies); Approve Procedures Handbook	Presenter	All
Discussion and Conclusions			
Vacancies – There are 3 vacancies still on the council: 1 – Provider, 1 – Ancillary Member, 1 – Member/Family			
Approval of Procedures Handbook – Liz Bragg made a motion to accept the handbook; Libby Collins 2 nd the motion. Handbook was approved.			
Susan Striar-May and Russell Sickles requested information on past accomplishments of the Council. Lori suggested that they read past minutes.			
Action Items		Person	Deadline

		Responsible	
Announce all vacancies on the Thursday Provider Call		Lori McGurty	10/26/2011
Review past minutes and develop history.		Tina Maher	1/18/2012
Send all minutes to Pat Nisbet so she can develop a historical notebook.		Everyone	1/18/2012
Sending minutes from last year to members.		Lori McGurty	1/18/2012
Agenda Item	Public Comments	Presenter	
Discussion and Conclusions			
There were no public comments.			
It was suggested that we advertise for Public Comment with options for emailing the comments to be read, but the comments would not be responded to in writing. Also have the public to call or email to get location so we would have an idea of how many would be showing up.			
Action Items		Responsible Person	Deadline
N/A		N/A	N/A
Agenda Item	Development of the Annual Quality Improvement Plan	Presenter	All Members
Discussion and Conclusions			
The plan was developed by the Quality Indicators that were approved by CMS.			
Suggestions to change/add/delete information on the Annual Quality Improvement Plan were changed/added/deleted while they were being recommended. Please see the new improved Annual Quality Improvement Plan included in the attachments.			
<ul style="list-style-type: none"> • BMS did receive the grant money to start the live CBI scans in State Police offices, all counties should be up and running by 1/2012. • There is a huge disconnect from DHHR and OHFLAC because the PRSC isn't updated in a timely manner. There needs to be a better system of being notified. • Identify gaps in reporting abuse, neglect and exploitation. We need to educate prosecutors so they will have the tools they need to do their jobs. <ul style="list-style-type: none"> ■ The IMS system is being rebuilt to report incidents for APS, CPS, IDD Waiver, Behavioral Health, TBI, Money Follows the Person, A/D Waiver. This process will probably take a year. ■ There was a suggestion to 'red flag' employers that are in an investigation and then Provider can wait to hire the applicant until investigation is completed. • Abuse issues with DHHR <ul style="list-style-type: none"> ■ It was suggested that we have a statewide training for abuse so all county DHHR offices would be trained the same way. ■ Need to get definition, requirements, and varying counties together and write a letter of concern with suggestions on how to improve the process. 			
Subcommittee – Jim Cremeans, Amber Hinkle, Libby Collins, Clarice Haush			

Action Items		Responsible Person	Deadline
Subcommittee write a letter of concern with suggestion on how to improve DHHR awareness of abuse.		Subcommittee	1/18/2012
Letter to BMS regarding Statewide registry		Jane Ketcham	ASAP
Agenda Item	Wrap-up and Confirm Upcoming Meetings	Presenter	Jane Ketcham
Discussion and Conclusions			
Meetings will continue to be the 3rd Wednesday from 10:00 am until 4:00 pm of the applicable month: <ul style="list-style-type: none"> • January 18, 2012 - Schoenbaum • April 18, 2012 – Schoenbaum • July 18, 2012 • October 17, 2012 			
Action Items		Person Responsible	Deadline
N/A		N/A	N/A

Meeting minutes submitted by:	Tiffany Angel	Date:	11/10/2011
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