

<b>West Virginia Quality Improvement Advisory Council Council Meeting</b>	October 17, 2012 10:00am-4:00pm Country Inn & Suites Charleston, WV
<b>Members Present:</b>	
Libby Collins, Jim Cooper, Jane Ketcham, Tina Maher, Christine Dickson, Amber Hinkle, Sam Walker-Matthew, Jayne Lakes, Liz Bragg, Steve Wiseman, Clarice Hausch	
<b>Members Not Present:</b>	
Norma McKee, Jeannie Elkins, Jane McCallister, Kathy Yarbrough	
<b>Others Present:</b>	
Nora Oscanyan-APS Healthcare, Tiffany Angel-APS Healthcare, Lori McGurty-APS Healthcare, April Goebel-APS Healthcare, Pat Nisbet-Bureau for Medical Services, Pat Moss-State Employee, Beth Morrison, Bureau for Health and Health Facilities, Marilyn Nichols-member of the public	
<b>Meeting Minutes from the 7/18/2012 QAI Council were approved.</b>	

## MINUTES

<b>Agenda Item</b>	<b>Introductions Announcements Election of New Members Follow up on July 2012 items</b>	<b>Presenter</b>	<b>Jane Ketcham, April Goebel, All Members</b>
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### **Discussion and Conclusions:**

- Attendees introduced themselves.
  - There were no announcements.
  - Election of New Members :
    - 2 Program/Family Member
    - 2 General Stakeholder (Russell Sickles resigned after last Council meeting)
- Applications Reviewed:**
- Council reviewed all applications and qualifications submitted for review.
  - A vacancy has become available due to a member’s absenteeism, which will be voted on today.
  - April reviewed definitions for Ancillary member and General Stakeholder.
- Members Elected:**
- Program Member/Legal Representative – Debra Higgins
  - Program Member/Legal Representative – Robin Hatcher
  - General Stakeholder – Darrell Alt
  - General Stakeholder – Tahnee Bryant
  - Ancillary Member – Susan Striar-May
  - Ancillary Member – Jon Sassi

Agenda Item	BMS Updates	Presenter	Pat Nisbet
<b>Discussion and Conclusions:</b>			
<ul style="list-style-type: none"> <li>Pat reviewed a report that she submits to the Legislative Oversight Commission on Health and Human Resources Accountability (LOCHHRA).</li> <li>Manual Change - Once an applicant receives a Waiver slot they will have 180 days to receive a direct care service before the member will be discharged from the program and that slot released.</li> <li>Explanation of Benefits (EOBs) will be sent to 50 random individuals on the program per month, at the direction of the state legislature. This began October 1. Providers were notified in case the member/legal rep has questions.</li> <li>In 2014 there will be 100 additional slots released. Pat will double-check the timeline for slot release.</li> </ul>			
Action Items	Person Responsible	Deadline	
Find out definitive date of 100 additional slot release	Pat Nisbet	January 2013	

Agenda Item	PPL Updates	Presenter	Pat Nisbet
<b>Discussion and Conclusions:</b>			
<ul style="list-style-type: none"> <li>Pat reviewed handout regarding the number of enrollees in Personal Options.</li> <li>Personal Options change as of July 1 staff members will be required to get a Criminal Background check.</li> </ul>			

Agenda Item	OHFLAC Updates	Presenter	Jim Cooper
<b>Discussion and Conclusions:</b>			
<ul style="list-style-type: none"> <li>Jim Cooper was available to answer questions.</li> <li>2 new providers have been approved – <ul style="list-style-type: none"> <li>Diversified Assessment and Therapy Services – Kenova WV</li> <li>Grafton School – (Behavioral Health) in Grafton WV—<b>NOT I/DD WAIVER PROVIDER—BEHAVIORAL HEALTH ONLY</b></li> </ul> </li> </ul>			

Agenda Item	Development of Annual Quality Improvement Plan	Presenter	April Goebel
<b>Discussion and Conclusions:</b>			
<ul style="list-style-type: none"> <li>#1 – <ul style="list-style-type: none"> <li>all are either completed or tabled. Providers to pilot IMS – CPS/APS/etc – will take until March 2013.</li> </ul> </li> <li>#2 – <ul style="list-style-type: none"> <li>Item will stay on the plan, with an indication that Hartley is dated and does not really serve in this purpose. The Council recommends that a committee review cases in which members are being discharged without being transferred to another provider agency.</li> <li>Beth Morrison will report at next meeting regarding resources that were</li> </ul> </li> </ul>			

required for mediation in the past. For example, how many members participated? How many came to resolution? What was the cost?

- #6 – College of Direct Support
  - Follow-up on July Action Items:
    - Information was forwarded to the Council regarding the impact Positive Behavior Support (PBS) has on the College of Direct Support (CDS).
    - REM has two states that are in the process of implementing CDS and Jane will give updates as the process is implemented.
    - Susan to contact Joseph McBeth with the National Alliance of Direct Support Professionals regarding career ladders for direct support professionals. Susan will provide an update at the next meeting.
    - Council members have concerns regarding the reimbursement rates for direct care staff, indicating it is not necessarily financially feasible for providers to pay for and staff to attend these courses if the reimbursement rates remain where they are currently. Data shows that the providers in other states who use CDS retain staff.
    - Jane checked and there are no I/DD Waiver providers in the state who are using CDS.
    - There may be grants to start this process.
    - Council has decided to develop a subcommittee to address CDS by developing a simple survey that may go out to providers about use of College of Direct Supports and its financial feasibility.
      - Libby moves to put together a subcommittee who will develop a survey for providers; Clarice seconds.
      - **SUBCOMMITTEE – Tina Maher, Libby Collins, Clarice Hausch, Sam Walker-Matthews (Lead), Christine Dickinson.**

Action Items	Person Responsible	Deadline
Summarize Information regarding College of Direct Support	Pat Nisbet	January 2013
Develop College of Direct Support Survey	Subcommittee – Tina, Libby, Clarice, Sam (Lead) and Christine	January 2013
Date of next BMS rate review.	Pat Nisbet	January 2013
Gather information from CED regarding approximate expense in the last few years, how much mediation that they participated in, and how many came to an agreement, etc.?	Beth Morrison	January 2013
Update regarding College of Direct Supports from Joseph McBeth with the National Alliance of Direct Support Professionals	Susan Striar-May	January 2012

Agenda Item	Public Comment	Presenter	Public
<b>Discussion and Conclusions:</b>			
No comments.			

Agenda Item	Update – Waiver Manual Revisions	Presenter	Pat Nisbet
<b>Discussion and Conclusions:</b>			
<ul style="list-style-type: none"> <li>Pat reviewed all public comments/changes for the manual revisions.</li> <li>Issue with a member owning his own van but agency billing “transportation-trips”. Jane has a similar situation and will contact guardian to see if they are willing to share the agreement.</li> </ul>			
<b>Action Items</b>		<b>Person Responsible</b>	<b>Deadline</b>
Check with guardian regarding vehicle contract with REM.		Jane Ketcham	Jan 2013

Agenda Item	Disallowance Summary	Presenter	April Goebel
<b>Discussion and Conclusions:</b>			
<ul style="list-style-type: none"> <li>April reviewed Disallowance Summary</li> <li>What happens to the disallowance reimbursement once paid back from providers to Bureau for Medical Services? BMS has to pay back federal government 75%. The Council inquires as to what happens to the 25% of the dollars paid back. Pat will research.</li> </ul>			
<b>Action Items</b>		<b>Person Responsible</b>	<b>Deadline</b>
Research disallowance reimbursements paid to BMS from providers.		Pat Nisbet	Jan 2013

Agenda Item	Unmet Needs Presentation	Presenter	Beth Morrison
<b>Discussion and Conclusions:</b>			
<ul style="list-style-type: none"> <li>Beth indicated that The Bureau would not be reimbursing for emergency supplies used/purchased during the storms in June 2012. She will be meeting with a representative from FEMA to provide information regarding the impact of the storm. She would like requests submitted to Unmet Needs regarding emergency supplies to help with making the case to FEMA.</li> <li>Unmet Needs has \$300,000 this year and they must make decisions carefully regarding authorizations.</li> <li>EAA is not appropriate to use for this either, this code is for use on a home or vehicle for accessibility.</li> </ul>			
<b>Action Items</b>		<b>Person Responsible</b>	<b>Deadline</b>
NONE			

<b>Agenda Item</b>	<b>Olmstead Presentation</b>	<b>Presenter</b>	<b>Tina Maher</b>
<b>Discussion and Conclusions:</b>			
<ul style="list-style-type: none"> <li>Tina briefly discussed two handouts regarding Olmstead.</li> </ul>			
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>	
NONE			

<b>Agenda Item</b>	<b>Wrap-Up/Confirmation of Next Meeting</b>	<b>Presenter</b>	<b>Jane Ketcham</b>
<b>Discussion and Conclusions:</b>			
<ul style="list-style-type: none"> <li>Beth Morrison will forward information regarding the National Core Indicators and April will disseminate. Next meeting will be held on January 16, 2012 at the Shoenbaum Center</li> </ul>			
<b>Meeting Minutes Submitted by April Goebel</b>			