

Name: Personal Care Employment Support Record Sheet (Policy Section 517.13)

Purpose: To monitor and review the documentation of registration with the local Workforce WV and one of the following; monitor the Job Seeking Agreement; documentation of eligibility for Vocational Rehabilitation services, from the Division of Rehabilitation Services or documentation of participation in a Social Security (Ticket to Work) Employment Network.

1. Top Section

- Document member's last name, first name, Social Security number, Medicaid number, date (m/d/y), name of the agency and person completing form.

2. Member Personal Care Employment Support Status

 Job Seeking Status:

- Check if member has provided documentation of registration with their local Workforce WV and one of the following:
 - a. Participation in an Individual Job Search;
 - b. Eligibility for vocational rehabilitation services;
 - c. Participation in a Social Security Employment Network.

 Employment Status:

- Check if member has obtained partial employment and agrees to maintain a Member Wage and hour Report Form.
- Check if the member is still job seeking and agrees to participate in a Job Seeking Agreement.

 Full Employment: Check if the member has obtained full employment of at least 40 hours per month and agrees to maintain a Member Wage and hour Report Form.