

## How to Apply for the Traumatic Brain Injury Wavier (TBIW) Program

1. What is the TBIW Program?

This is an in-home care program that allows staff to come into your home to assist you with your personal needs. This program is for individuals who need the same type of care provided in a nursing home but want to stay in their own home.

2. How do I begin the process to apply for this program?

You must first apply to see if you are medically eligible for this program. You may get an application called Medical Necessity Evaluation Request (MNER) from one of the following resources and have your physical complete it:

a. Aging and Disability Resource Centers

Toll Free: 1-866-987-2372

Website: [www.wvnavigate.org](http://www.wvnavigate.org)

b. APS Healthcare

100 Capitol Street, Suite 600

Charleston, WV 25301

Toll Free: 1-866-385-8920

Fax: 1-866-607-9903

c. Bureau for Medical Services

Telephone: 304-558-1700

Website: <http://www.dhhr.wv.gov/bms/hcbs/TBIWS/Pages/TBIWS.aspx>

3. What happens after my physician completes the form?

You or your physician must mail or fax the MNER form to APS Healthcare. An appointment will be scheduled for someone to come to your home so you participate in an assessment to determine medical eligibility.

4. What services are available through this program?

You may receive services through a Traditional TBIW provider who will provide employees for you or you may self-direct these services yourself which means your employees work directly for you. Services available include:

a. Case Management Services – a licensed professional who helps you identify your needs and plan for your care as well as advocates for and connects you with services or resources in your community

b. Personal Attendant Services and Transportation – someone who provides assistance to you in your own home and community with activities of daily living (eating, bathing, dressing, grooming, mobility and toileting)\*

c. Cognitive Rehabilitation Therapy – a licensed professional who will assist you in achieving function change by reinforcing, strengthening or reestablishing previously learned patterns of behavior

d. Participant-Directed Goods and Services which are services, supplies or equipment that address an identified need in the member's service plan\*

\* Denotes services that can be self-directed

5. Once you are found to be medically eligible, then you must also be found financially eligible and a funded slot must be available to begin receiving services. You may be placed on a Managed Enrollment List which is a wait list until a funded slot becomes available.

6. To establish financial eligibility, call or go to your local Department of Health and Human Resources Office. You may want to call to make an appointment and to make sure you bring all the information that is needed.