

How to Apply for the Traumatic Brain Injury Waiver (TBIW) Program

1. What is the TBIW Program?

This is an in-home care program that allows a Personal Attendant to come into your home to assist you with your personal needs. This program is for individuals who need the same type of care provided in a nursing home but want to stay in their own home.

2. How do I begin the process to apply for this program?

To start the process you must get an application called a Medical Necessity Evaluation Request (MNER) from KEPRO and have your treating physician (MD or DO), physician's assistance, neuropsychologist or nurse practitioner complete, sign and submit it to the following:

Kepro
100 Capitol Street, Suite 600
Charleston, WV 25301
Toll Free: 1-866-385-8920
Fax: 1-866-607-9903

3. What happens after my MNER form is completed?

You or your treating physician (MD or DO), physician's assistance, neuropsychologist or nurse practitioner must mail or fax the MNER form to KEPRO. KEPRO will send you a letter with information and instructions to go to your local Department of Health and Human Resources (DHHR) Office to determine if you are financially eligible for the TBI Waiver program. If you are financially eligible KEPRO will schedule an appointment with you to come to your home and complete an assessment to determine your medical eligibility.

Once you have been found both financially and medically eligible a funded slot must be available for you to begin receiving services. You may be placed on a Managed Enrollment List which is a wait list until a funded slot becomes available.

4. What services are available through the TBI Waiver program?

You may receive services through a Traditional TBI Waiver provider who will provide your Case Management Services and/or Personal Attendant Services or you may choose to self-direct your Personal Attendant services.

Services available include:

- a. Case Management Services – a licensed professional who helps you identify your needs and plan for your care as well as advocates for and connects you with services or resources in your community
- b. Personal Attendant Services – someone who provides assistance to you in your own home and community with activities of daily living (eating, bathing, dressing, grooming, mobility and toileting)*
- c. Non-Medical Transportation-Your Personal Attendant can take transport you to do essential errands and community activities.*

* Denotes services that can be self-directed

You may obtain further information from

Bureau for Medical Services

Telephone: 304-558-1700

Website: <http://www.dhhr.wv.gov/bms/Programs/WaiverPrograms/TBIW/Pages/default.aspx>

You can get an MNER on this website as well.