

West Virginia Quality Improvement Advisory Council Meeting	October 14, 2015 10:00am-4:00 pm Bureau of Senior Services
Members Present:	
Jeannie Elkins, Chair (member/family), Marilyn Nichols (member/family), Marilyn Osborne (member/family), Darrell Alt (general stakeholder), Richard Covert (general stakeholder), Steve Wiseman (WV DD Council), Georgette Hensley (provider), Craig Greening, Co-Chair (provider), Mary Lea Wilson (provider), Chris Messenger (provider)	
Members Not Present:	
Clarice Hausch (WV Advocates), Marian Layne (general stakeholder), Steve Wiseman (general stakeholder—represented by Linda Higgs), Kelly Miller (member/family)	
Other Representatives Present:	
Patricia Nisbet (BMS,) April Goebel (APS), Ken Hudnall (APS), Randy Hill (PPL), Rose Lowther-Berman (BMS), Taniua Hardy (BMS), Jane McCallister (BCF)	
WVDHHR and ASO Representatives Not Present:	
Ancillary Members Present:	
Nicole Britt, Christine Dickson	
Ancillary Members Not Present:	
Angie Breeden	
Public Present:	
Amber Hinkle (provider), Liz Bragg (provider), Benita Whitman (stakeholder)	
Meeting Minutes from July 2015 approved	

MINUTES

Agenda Item	Welcome, Approval of April 2015 Minutes, Discussion of Terms/Membership	Presenter	Jeannie Elkins
Discussion and Conclusions:			
<ul style="list-style-type: none"> • <u>Welcome:</u> <ul style="list-style-type: none"> ○ Co - Chair Jeanie Elkins welcomed everyone and introductions were made of all parties in attendance. ○ July 2015 meeting minutes were approved. ○ Shelia Harper was elected as member/family representative. 			
Action Items	Person Responsible	Deadline	
Notify new members of election and provide materials	April Goebel	Next Meeting	

Agenda Item	New Business	Presenter	All Members
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Discussion and Conclusions:

- Supported Employment: Steve Wiseman discussed Employment First and addressed the importance of conducting supported employment in an integrated setting. Mr. Wiseman reported that WV ranks 50th of all states in employment of people with disabilities.
- New Manual Training: April Goebel informed council that registration is limited; agencies should limit the number of people attending, and should only attend one training. Providers should not register for member/family trainings because of capacity limits. A web training may be scheduled in the future.
- Training on new AMAP rules: April Goebel attempted to contact Tina Maher to schedule a training, without success. The group was asked if they still would like training on this subject, and they indicated that they did. Liz Bragg shared on her agency’s success with having all staff trained as AMAPs. Pat Nisbet recommended that agencies explore utilizing AMAPs, as the cost of LPN services is quite high. Ms. Bragg recommended a rate increase for those staff who are AMAPs.
- Work-group Topics: At the last meeting, the group discussed providing suggestions for work-groups, but no suggestions were sent.
 - Rose Lowther-Berman requested a work-group to assist her with the Home-and-Community Based Services Integrated Services transition plan. Marian Layne, Georgette Hensley, Chris Messenger, and Craig Greening volunteered to serve on a work-group to address day-setting transition. Richard Covert, Mary Lea Wilson, Amber Hinkle, and Marilyn Nichols volunteered to serve on a work-group to address residential-setting transition. These individuals will be contacted with specific information regarding the content and duties of each group.
 - Though there was some discussion of developing a work-group to address and update the bi-laws, this will be postponed until the next meeting.

Action Items	Person Responsible	Deadline
Provide contact information of sub-group volunteers to Dr. Berman	April Goebel	November 1, 2015
Contact sub-group volunteers with expectations and work tasks	Rose Lowther-Berman	November 21, 2015
Present update on sub-group accomplishments	Rose Lowther-Berman/ sub-group members	Next Meeting

Agenda Item	Discussion: State Transition Plan	Presenter	Rose Lowther-Berman
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Discussion and Conclusions:

- State Transition Plan: Dr. Lowther-Berman discussed the state Home-and-Community Based Services Integrated Settings transition plan. The Centers for Medicare and Medicaid Services (CMS) have implemented a regulation that requires all agency-owned settings be integrated. Dr. Lowther-Berman will be visiting each setting operated by agencies in the state and making a determination on whether they meet the CMS requirement for integrated settings. Those requirements include ensuring that the settings offer services to individuals other than program members, are age-appropriate, and person-centered.

Agenda Item	Public Comment	Presenter	Public
Discussion and Conclusions:			
<ul style="list-style-type: none"> No comment provided. 			

Agenda Item	General Updates: BMS	Presenter	Tania Hardy/Pat Nisbet
Discussion and Conclusions:			
<ul style="list-style-type: none"> <u>Member Deaths:</u> During this quarter, 10 deaths of I/DD members occurred. All were due to natural causes, such as heart failure, seizure, hemorrhage, organ failure. <u>I/DD Waiver Expenditures (by Service):</u> Pat Nisbet presented a cost-breakdown of I/DD Waiver payments for the last 5 years. <u>Draft Manual Feedback:</u> Pat Nisbet informed the council that the draft policy manual was posted for the required 30-day public comment on October 1, 2015. Comments can be submitted through November 1, 2015. During this public comment period, stakeholders can provide input about how the program can be operated efficiently and effectively within approved policy. 			
Action Items		Person Responsible	Deadline
None			

Agenda Item	General Updates: PPL—state contracted Fiscal/Employer Agent	Presenter	Randy Hill
Discussion and Conclusions:			
<ul style="list-style-type: none"> 1,074 members are currently enrolled with PPL. PPL is currently in a contract extension; an RFP (request for proposal) from the state is currently out for this contract. 			
Action Items		Person Responsible	Deadline
None			

Agenda Item	General Updates: APS—state contracted Administrative Services Organization	Presenter	April Goebel
Discussion and Conclusions:			
<ul style="list-style-type: none"> <u>Discovery & Remediation Report:</u> There were no questions or comments. <u>Provider Review Summary:</u> Overall providers continue to make improvements, particularly in staff qualifications. This has resulted in fewer citations for deficiencies than in the past. <u>QIA IMS Report:</u> This report was reviewed and there were no questions. April Goebel discussed the new requirement to request prior authorization for living arrangements that will cause the budget to be exceeded. 			
Action Items		Person Responsible	Deadline
None			

Agenda Item	Discussion: OHFLAC	Presenter	Jim Cooper
Discussion and Conclusions:			
<ul style="list-style-type: none"> • Jim Cooper presented on IDR/IIDR (types of dispute resolution) process and how OHFLAC conducts abuse/neglect investigations. • Mr. Cooper explained the proper way to submit incident reports to OHFLAC. Providers are required to report incidents of abuse, neglect, and injury of unknown origin. 			
Action Items	Person Responsible	Deadline	
None			

Agenda Item	Wrap-Up/Confirmation of Next Meeting	Presenter	Jeanie Elkins
Discussion and Conclusions:			
<ul style="list-style-type: none"> • The next meeting will be January 13, 2016 at the Bureau of Senior Services (BoSS) located on the 3rd floor of the Charleston Town Center Mall. 			
Minutes submitted by April Goebel 11/5/15			