



STATE OF WEST VIRGINIA  
DEPARTMENT OF HEALTH AND HUMAN RESOURCES

BUREAU FOR MEDICAL SERVICES

350 Capitol Street, Room 251

Charleston, West Virginia 25301-7307

Telephone: (304) 558-1700 Fax: (304) 558-1451

Earl Ray Tomblin  
Governor

Karen L. Bowling  
Cabinet Secretary

November 12, 2013

**TO:** All Participating Providers of Nursing Home Services  
and Interested Parties

**FROM:** Kelley Johnson, MSW, LSW  
Program Manager for Long Term Care and ICF/MR Facilities

**RE:** **SFY 2014 BILLING SCHEDULE**

Attached is the State Fiscal Year 2014 Billing Schedule for Long-Term Care Services. Claims received after the monthly billing deadline will be processed in the following billing cycle (i.e., the following month). Also, please note the dates identified for the MDS data extraction from OHFLAC have been moved to Sunday extractions in order to process cleaner pull down data from CMS. Please be sure that all MDS assessments that will be used for billing in that month have been transmitted and accepted at least three (3) days prior to the extraction date listed. This will assure that your information is readily available. **If MDS transmissions occur on or after the MDS extraction date, the MDS assessment will not be included until the following month's extraction. Therefore, authorizations in the claims payment system will not be loaded manually and payment will not be made until the following month if the transmissions occur on or after the extraction date.**

The MDS submission page provides the option to receive your Validation Reports. Always review your Validation Report after submitting your MDS data for possible errors or rejections.

If you have any questions or concerns, please feel free to call me regarding this schedule at (304) 558-1700.

KJ:lls

Attachment: Billing Schedule



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Calendar 2014 Billing Schedule  
(January 2014 – January 2015)  
Long Term Care Electronic Claims

Service Dates	Date of MDS Extraction	Billing Deadline
January 2014 Services	Sunday, February 09, 2014	Monday, February 17, 2014
February 2014 Services	Sunday, March 09, 2014	Monday, March 17, 2014
March 2014 Services	Sunday, April 06, 2014	Monday, April 14, 2014
April 2014 Services	Sunday, May 11, 2014	Monday, May 19, 2014
May 2014 Services	Sunday, June 08, 2014	Monday, June 16, 2014
June 2014 Services	Sunday, July 13, 2014	Monday, July 21, 2014
July 2014 Services	Sunday, August 10, 2014	Monday, August 18, 2014
August 2014 Services	Sunday, September 07, 2014	Monday, September 15, 2014
September 2014 Services	Sunday, October 12, 2014	Monday, October 20, 2014
October 2014 Services	Sunday, November 09, 2014	Monday, November 17, 2014
November 2014 Services	Sunday, December 07, 2014	Monday, December 15, 2014
December 2014 Services	Sunday, January 11, 2015	Monday, January 19, 2015

**DATE OF MDS EXTRACTION CHANGED TO SUNDAYS!!!!**