



Program Plan Reporting System

Full Program Plan Report Jefferson County Health Department 2016 Reporting Year

Transmittal Information

<i>Health Department Name:</i>	Jefferson County Health Department
<i>Mailing Street Address:</i>	1948 Wiltshire Road Suite 1
<i>Mailing City:</i>	Kearneysville
<i>Mailing County:</i>	Jefferson
<i>Mailing Zip:</i>	25430
<i>Phone:</i>	(304) 728-8416
<i>Fax:</i>	(304) 728-3319
<i>Email Address:</i>	
<i>Website Address:</i>	http://www.jchealthdept.org

<i>Health Department Type:</i>	Single County
<i>Delivery Street Address:</i>	1948 Wiltshire Rd, Ste.1
<i>Delivery City:</i>	Kearneysville
<i>Delivery County:</i>	
<i>Delivery Zip:</i>	25430

Fiscal Year April 1, 2015 to July 31, 2015

Chairperson

Phone: _____	Fax: _____	Email: _____
Chairperson Signature: _____ Thomas Trumble		Date: 5/22/2014

Health Officer

Health Officer Signature: _____ David Didden	Date: 5/22/2014
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By signing the above, the Jefferson County Health Department agrees to comply with all applicable state and federal rules, regulations, Department of Health and Human Resources policies and standards.

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Emergency Information

Answering Machine:	Yes	(304) 728-8416
Answering Service:	Yes	(304) 725-5075
Office of Emergency Services/911/Communications Center:	Yes	
On-call Pager or Cell	Yes	

Services

Adult Services	No
Behavioral Health	Yes
Breast/Cervical Cancer	Yes
Cancer Detection	No
Cardiac	No
Community Health Promotion	Yes
Dental	No
Diabetes	No
Disaster Response	Yes
Environmental Health	Yes
Epidemiology	Yes
Family Planning	Yes
Fluoride	No
General Health	No
Health Check	Yes
HIV/AIDS	Yes
Home Health	No
Hypertension	No
Immunization	Yes
Lab	No
Lead	No
Pediatric	Yes
Prenatal	No
Right from the start	No
School Health	No
Sexually Transmitted Disease	Yes

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Services

Threat Preparedness	Yes
Tobacco	No
Tuberculosis Services	Yes
WIC	No

Fees

Clinical Fee	Yes
Environmental Permit Fee	Yes
Environmental Service Fees	Yes

Mission Statement

The mission of the Jefferson County Board of Health and the Jefferson County Health Department with the support of the Jefferson County Commission, municipalities, and other contributing agencies, is to protect the health of the public. This protection will be provided through assessment of needs, program planning, and services provided. These services will be available to people of all ages regardless of financial eligibility through the combined efforts of the administrative, medical, environmental, and clerical staff.

Hours of Operations

Monday	8:30 AM - 4:30 PM
Tuesday	8:30 AM - 4:30 PM
Wednesday	8:30 AM - 4:30 PM
Thursday	8:30 AM - 4:30 PM
Friday	8:30 AM - 4:30 PM
Saturday	Closed
Sunday	Closed

Activities outside normal hours of operation

Twice a month the Breast and Cervical program starts at 08:00. Back to School Immunization clinics (Aug 6, 2015 5-8 pm, Aug 8, 2015 10am-2pm)

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Other Facilities

Location Name:	
Address:	
City:	
State:	
Zip:	
Contact Name:	
Hours:	

Combined Health Department

Health Department Name:	
Address:	
City:	
State:	
Zip:	
Phone:	
Fax:	
Monday:	
Tuesday:	
Wednesday:	
Thursday:	
Friday:	
Saturday:	
Sunday:	

Location Information

<p>Driving directions from Charleston:</p> <p>1. Start out going northwest on Kanawha Blvd E toward Court St.Map</p> <p>0.5 mi</p>
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Location Information

0.5 mi total

2. Turn slight right onto Pennsylvania Ave / Pennsylvania Ave N. Map Pennsylvania Ave is 0.2 miles past Clendenin St
Stephen T Holbrook Cpa - Nationwide Insurance is on the corner

0.4 mi

0.9 mi total

3. Merge onto I-64 E toward I-77 / Beckley / I-79. Map

0.3 mi

1.2 mi total

4. Merge onto I-77 N via EXIT 59 on the left toward Parkersburg / I-79. Map

1.9 mi

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Location Information

3.2 mi total

5. Merge onto I-79 N via EXIT 104 toward Clarksburg.Map

97.9 mi

101.1 mi total

6. Merge onto US-33 E via EXIT 99 toward Buckhannon / Elkins.Map

35.0 mi

136.1 mi total

7. Take the US-33 E / US-219 S / US-250 S ramp toward Elkins.Map

0.3 mi

136.4 mi total

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Location Information

8. Turn right onto US-33 / US-250 / US-219. Map If you reach US-219 N you've gone about 0.3 miles too far

1.8 mi

138.2 mi total

9. Turn left onto Randolph Ave / US-33 / US-250 / US-219 / WV-92. Map Randolph Ave is just past Graceland Dr
Walgreens is on the corner
If you are on Railroad Ave and reach 6th St you've gone a little too far

1.1 mi

139.2 mi total

10. Turn left onto US-33 E / WV-55 N. Continue to follow US-33 E. Map US-33 E is just past CR-33/6
If you are on US-250 and reach Wilcox St you've gone about 0.1 miles too far

34.7 mi

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Location Information

173.9 mi total

11. Turn left onto WV-28 / WV-55.Map

22.1 mi

196.0 mi total

12. Turn left onto Virginia Ave / US-220 / WV-28 / WV-55. Continue to follow US-220 / WV-28 / WV-55.MapUS-220 is 0.1 miles past Foreman Ave
3rd Base Sports Bar and Grille is on the left
If you are on S Main St and reach Alt Ave you've gone a little too far

12.3 mi

208.3 mi total

13. Turn right onto Winchester Ave.MapWinchester Ave is 0.1 miles past Water St Dr
Hardy County Public Library is on the corner
If you are on N Main St and reach Allegheny St you've gone about 0.1 miles too far

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Location Information

1.5 mi

209.8 mi total

14. Winchester Ave becomes State Road 55.Map

2.2 mi

212.0 mi total

15. Merge onto US-48 E / WV-55 E toward Baker / Wardensville.MapIf you reach Cunningham Ln you've gone about 0.1 miles too far

21.7 mi

233.7 mi total

16. Turn slight right onto US-48 / WV-55. Continue to follow US-48 (Crossing into Virginia).MapUS-48 is just past DJ Sager Rd

9.9 mi

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Location Information

243.6 mi total

17. Turn left onto N Pifer Rd. Map N Pifer Rd is 0.4 miles past Tannery Hills Ln
Corners is on the corner
If you reach Star Tannery Rd you've gone about 0.6 miles too far

2.7 mi
246.3 mi total

18. N Pifer Rd becomes Wardensville Grade. Map

0.7 mi

247.0 mi total

19. Turn left onto Back Mountain Rd. Map Back Mountain Rd is just past Mountain Fall Rd
If you reach Buckhorn Ln you've gone about 1.1 miles too far

10.3 mi

257.2 mi total

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Location Information

20. Turn right onto Northwestern Pike / US-50 E.MapIf you are on Northwestern Pike and reach Day Dr you've gone a little too far

5.2 mi

262.4 mi total

21. Merge onto VA-37 N via the ramp on the left toward I-81 N / Martinsburg / US-11 N / US-522 N.MapIf you are on Amherst St and reach Westside Station Dr you've gone about 0.1 miles too far

4.2 mi

266.6 mi total

22. Merge onto I-81 N toward Martinsburg (Crossing into West Virginia).MapIf you are on Martinsburg Pike and reach Merchant St you've gone about 0.2 miles too far

17.9 mi

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Location Information

284.5 mi total

23. Take the WV-45 exit, EXIT 12, toward WV-9 E / Winchester Ave..Map

0.2 mi

284.7 mi total

24. Turn right onto Apple Harvest Dr / WV-45 E. Continue to follow Apple Harvest Dr.MapIf you reach I-81 N you've gone about 0.3 miles too far

1.8 mi

286.6 mi total

25. Apple Harvest Dr becomes WV-9 E.Map

7.7 mi

294.3 mi total

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Location Information

26. Take the CR-8 / Wiltshire Rd ramp toward Bardane.Map

0.2 mi

294.5 mi total

27. Turn right onto Wiltshire Rd.MapIf you reach WV-9 E you've gone about 0.2 miles too far

0.9 mi

295.4 mi total

28. 1948 WILTSHIRE RD is on the left.MapYour destination is 0.2 miles past Clendening Dr
If you reach Industrial Blvd you've gone about 0.1 miles too far

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1948 Wiltshire Rd, Kearneysville, WV 25430-2783

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Location Information

Total Travel Estimate: 295.44 miles - about 5 hours 30 minutes

FREE NAVIGATION APP

SELECT: IPHONEANDROID

Enter your mobile number

Is the map not visible or not printing?

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Location Information

Number of miles from Charleston	295.40
Latitude	39.35008100
Longitude	-77.87572400

Standards

Change in location	No
Change in health officer	No
Change in administrator	No
Change in local board of health structure	No

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Financial Information

Projected Budget Information

Funding Source	Projected Revenue
State Revenue	\$413,077.75
Direct County Commission	\$0.00
County Levy	\$0.00
City Levy	\$0.00

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Financial Information

Projected Budget Information

Funding Source	Projected Revenue
Municipalities	\$0.00
Board of Education	\$0.00
Clinical Service Revenue	\$109,610.86
Environmental Fee Permits	\$151,716.25
Environmental Fee Services	\$41,425.00
Federal Revenue	\$81,638.00
Additional Revenue	\$0.00
Total:	\$797,467.86

Projected Expenditures

Expense	Amount
Classified Service Personnel	\$821,010.00
Current Operating Expenditures	\$255,150.18
Capital Outlay Expenditures	\$0.00
Total:	\$1,076,160.18

Additional Revenue Sources Information

Funding Source Description	Projected Revenue Amount
Total:	

Projected Budget Information Continued

Actual Ending Balance:	\$1,565,259.00
Number of FTE's (Full-time Equivalent):	12.37
Current Investments:	\$0.00
Accounting Software Program:	QuickBooks
Other Accounting Software Program:	
Software Year:	2014

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	Personnel	Facility	Utilities	Other	Total
County	\$0.00	\$75,528.00	\$0.00	\$0.00	\$75,528.00
Municipality	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Board of Education	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$75,528.00	\$0.00	\$0.00	\$75,528.00

Statewide Chart of Accounts

Account Name	Projected Program Expenditures
Adult Services	\$0.00
Behavioral Health	\$0.00
Breast/Cervical Cancer	\$7,500.00
Cancer Detection	\$0.00
Cardiac	\$0.00
Community Health Promotion	\$1,600.00
Dental	\$0.00
Diabetes	\$0.00
Disaster Response	\$9,413.00
Environmental Health	\$233,100.00
Epidemiology	\$0.00
Family Planning	\$7,500.00
Fluoride	\$0.00
General Health	\$447,191.18
Health Check	\$0.00
HIV/AIDS	\$7,500.00
Home Health	\$0.00
Hypertension	\$0.00
Immunization	\$55,000.00
Lab	\$0.00
Lead	\$0.00
Office Management and Administration	\$224,318.00
Other	\$1,400.00
Pediatric	\$0.00

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Statewide Chart of Accounts

Account Name	Projected Program Expenditures
Prenatal	\$0.00
Right from the Start	\$0.00
School Health	\$0.00
Sexually Transmitted Diseases	\$0.00
Threat Preparedness	\$81,638.00
Tobacco	\$0.00
Tuberculosis Services	\$0.00
WIC	\$0.00
Total:	\$1,076,160.18

Statewide Chart of Accounts

Has your local health department completed and audit within the last fiscal year?	No
If no, please provide a detailed description of the steps your agency has taken to secure an audit in the box below.	
In your most recent audit were you required to submit a "Corrective Action Plan"? If yes, please submit documentation.	No
Does your health department expend \$500,000 or more in federal funding?	No

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Contacts by Position

Position	Name
Administrator	Dr. David Didden
Primary Nursing Contact	Mrs. Julie Bauserman-Gray
Health Officer	Dr. David Didden
Equipment and Information Technology Contact	Mrs. Wendi Ballou
Financial Management Contact	-- Vacant --
Environmental Health Contact	Mr. William Zaleski
Health Promotion Contact	Mrs. Julie Bauserman-Gray
Epidemiology Contact 1	Mrs. Spring Stillions
Epidemiology Contact 2	Ms. Emily Sensel
Rabies Contact	Mr. William Zaleski
Sexually Transmitted Disease Contact	Ms. Emily Sensel
Human Immunodeficiency Virus Contact	Ms. Emily Sensel
Tuberculosis Contact	Mrs. Spring Stillions
Vaccine Preventable Disease Contact	Mrs. Julie Bauserman-Gray
Smallpox Contact	Mrs. Julie Bauserman-Gray
West Virginia Electronic Disease Surveillance System Contact	Mrs. Julie Bauserman-Gray
Threat Preparedness Coordinator	Ms. Sandy Hite
Threat Preparedness Back-up	-- Vacant --

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Contacts by Position

Position	Name
Strategic National Stockpile Coordinator	Ms. Sandy Hite
Strategic National Stockpile Back-up	Mrs. Julie Bauserman-Gray
Volunteer Coordinator	Ms. Sandy Hite
Volunteer Coordinator Back-up	Ms. Danielle Phillipson
Risk Communication Coordinator	Ms. Sandy Hite
Risk Communication Coordinator Back-up	-- Vacant --
Responder Health & Safety Coordinator	Mrs. Julie Bauserman-Gray
Responder Health & Safety Coordinator Back-up	Ms. Sandy Hite
Health Alert Network Coordinator	Ms. Sandy Hite
Health Alert Network Coordinator Back-up	-- Vacant --

Salary & FTE by Employee Listing

Name	Monthly Salary	Percent FTE
Ms. Jessie Molina	\$620.00	0.25
Mrs. Christina Marie Jackson	\$5,500.00	1.00
-- Vacant --	\$0.00	0.00
Ms. Sandy Hite	\$3,156.00	1.00
Ms. Kaitlin Lacey	\$1,820.00	1.00
Mrs. Spring Stillions	\$3,060.00	1.00
Mr. William Zaleski	\$4,518.00	1.00
Mrs. Wendi Ballou	\$2,133.00	1.00
Ms. Danielle Phillipson	\$2,208.00	1.00
Ms. Emily Sensel	\$3,000.00	1.00
Mrs. Julie Bauserman-Gray	\$4,583.00	1.00
Dr. David Didden	\$13,333.00	0.50
Ms. Katherine Roy	\$2,076.00	1.00
Ms. Nicole Love	\$2,076.00	1.00
Ms. Marty Freeman	\$0.00	0.00
Ardyth Gilbertson	\$0.00	0.00
Nancy Gregory	\$0.00	0.00
Nanette Jenkins	\$0.00	0.00

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Caroline McCleod		0.00
Total		11.75

Communicable Disease

Immunization Services

1	Does your local health department report all immunizations administered to children 0-18 years of age every two weeks as required by 64C SR7?	Yes
2	Does your local health department document VFC eligibility (or lack thereof) in the immunization records entered into WVSIIIS, either through direct data entry into WVSIIIS or through the HealthStat 2000 system for export into WVSIIIS?	Yes
3	Does your local health department conduct case management activities related to infants born to HBsAg positive mothers and report findings to the Division of Immunization Services in a timely manner?	Yes
4	Does your local health department report vaccine doses administered and vaccine doses on-hand by the fifth business day of each month?	Yes
5	Does your local health department submit a completed temperature log by the fifth business day of each month?	Yes
6	Does your local health department submit a quarterly report documenting progress toward meeting the objectives outlined in the Immunization Action Plan within 15 days of the end of each quarterly reporting period?	Yes
7	Has your Local Board of Health been apprised of the BPH recommendation to adopt or expand a private vaccine purchasing and billing system which would require the LHD to bill third party payers and individuals (on sliding fee scale) for some out-of-pocket payment?	Yes
8	Has your Local Board of Health indicated any concern or unwillingness regarding the development or expansion of such a private vaccine immunization program?	No
9	<p>If you answered No or NA to any question, please explain:</p> <p>Jefferson County Board of Health has not indicated any concern or unwillingness regarding the development or expansion of a private vaccine immunization program.</p>	

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STD, HIV and Hepatitis

1	Does your local health department collaborate with Disease Intervention Specialists (DIS) in investigating and assuring treatment for all syphilis, gonorrhea and Chlamydia cases (including all clinical cases i.e., all positives, all symptomatic, and all contacts of a known positive case) according to 2010 CDC STD Treatment Guidelines.	Yes
2	Does your local health department complete and submit the HIV/AIDS Confidential Case Report on all newly diagnosed HIV/AIDS cases to the West Virginia Division of STD/HIV and Hepatitis in a confidential, postage-paid envelope.	Yes
3	Does your local health department routinely recommend syphilis and HIV testing to all individuals who have tested positive for an STD?	Yes
4	Does your local health department offer HIV/AIDS testing and counseling including posttest counseling and referral on all HIV/AIDS positive cases?	Yes
5	Does your local health department complete and submit VD 91 (confidential morbidity and treatment report) on all positive Chlamydia, gonorrhea and syphilis cases.	Yes
6	Does your local health department routinely schedule appointments for individuals to return for their test results?	Yes
7	Does your local health department identify and investigate hepatitis B cases, including partner management.	Yes
8	If you answered No or NA to any question, please explain:	

Tuberculosis Elimination

1	Does your local health department provide directly observed therapy to all active TB patients?	Yes
2	Does your local health department perform a TB risk assessment prior to testing on all individuals presenting for tuberculin screening/testing?	Yes
3	Does your local health department evaluate, treat and report to TB Elimination all immigrants and refugees designated as Class A, B1 or B2?	Yes

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4	Does your local health department perform HIV counseling and testing for all active and latent TB patients?	Yes
5	Does your local health department interview the patient (or their proxy) and start a contact investigation within 3 days of notification of a pulmonary/laryngeal case of TB?	Yes
6	Local health department personnel will participate in the Cohort Review Process for all active TB cases within their jurisdiction.	Yes
7	Does your local health department submit all required reports when they are due to the Division of TB Elimination? (All required reports may be found on WV-DTBE webpage @ www.dhhr.wv.gov/oeps/tuberculosis).	Yes
8	If you answered No or NA to any question, please explain:	

Infectious Disease Epidemiology

1	Does your local health department use WVEDSS to report all infectious diseases?	Yes
2	Does your local health department report all outbreaks to DIDE within one hour of notification?	Yes
3	Does your local health department report infectious diseases, complete the investigation, and submit for review within one month of notification?	Yes
4	Does your local health department actively participate in all outbreak investigations?	Yes
5	Does your local health department complete animal bite investigations within 30 days of report; and does your health department manage animal bites in accordance with standards in the current DC-4?	Yes
6	Does your local health department have an influenza sentinel provider that consistently reports throughout the season?	Yes
7	Does your local health department identify, investigate, and manage hepatitis B cases according to the BPH Hepatitis B protocol, including partner management?	Yes

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8	If you answered No or NA to any question, please explain:
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Feedback / Ideas

1	We invite your ideas on how we could better support your local health department in performing your job. (For example, specific trainings, technical assistance, supplies, process changes, things you like and don't want changed, etc.):
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Health Promotion

Community Health Needs Assessment

1	Was a formal community health needs assessment completed in your county within the past 5 years?	True
2	If yes, enter the year the assessment was completed.	2013
3	If yes, when do you plan to start your next assessment?	7/1/2016
4	If no, within this fiscal year, when do you expect a community health needs assessment to be completed?	
5	If no, describe plans to complete the community health needs assessment and include a time line of these actions.	
6	List one to five priority health areas from the community health needs assessment that you plan to address: (minimum of one required) substance abuse behavioral health	

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Community Health Implementation Plan

Priority Area:	Substance Abuse
Objective:	Establish and strengthen collaboration among communities, public and private non-profit agencies, as well as federal, state, local and tribal governments to support the efforts of community coalitions working to prevent and reduce substance abuse among youth (individuals 18 years of age and younger).
Activity	support established community-based youth substance use prevention coalitions capable of effecting community level change.

Priority Area:	Behavioral Health
Objective:	support established community-based youth substance use prevention coalitions capable of effecting community level change.
Activity	1. Provide information /education, etc. 2. Enhance Skills. 3. Provide Support. 4. Enhance Access & Reduce Barriers to prevention initiatives and Reduce Access & Enhance Barriers to access substances. 5. Change Consequences (Incentives/Disincentives). 6. Change Physical Design of the environment to reduce risk or enhance protection. 7. Modify /Change Policies.

Priority Area:	Substance Abuse
Objective:	helping clients alleviate symptoms caused by stress-related conditions. Participants suffering from substance abuse, chronic pain, addictions, or other mental health illness may find this integrative health approach particularly beneficial in their recovery.
Activity	Conduct program which consists of 8 treatment sessions utilizing acupuncture or acupressure, mindfulness related stress reduction and group therapy. Sessions will occur weekly and last 3 hours each. We will celebrate completion of the program with a graduation gathering in the 9th week.

Training and Technical Assistance Needs

1	List Training and Technical Assistance Needs
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Environmental Health

Disaster / Disease

Establishment or Discipline		Number	Inspections
1	Tattoo Studio:	1	1 every Year
2	Body Piercing Studio:	1	1 every Year

Food

Establishment or Discipline		Risk Based Inspections Conducted?	Number	Inspections
1	Food Establishment:	Yes	379	758 every Year

Establishment or Discipline		Number	Inspections
1	Milk Samples:	0	
2	Vending Machines:	0	0 every Year
3	Temporary Food Facilities:	88	88

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Housing / Institutions

Establishment or Discipline		Number	Inspections
1	Bed and Breakfast	16	16 every Year
2	Child Care Facilities	31	62 every Year
3	Home Loan Evaluations	65	65
4	Institutions		0 every Year
5	Labor Camps	2	2 every Year
6	Manufactured Home Communities	29	29 every Year
7	Motel/Hotel/Lodging	13	13 every Year
8	Other Care Facilities	2	2 every Year
9	Schools	23	23 every 2 Years

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Recreation

Establishment or Discipline		Number	Inspections
1	Campground	3	3 per Season
2	Fairs/Festivals/Mass Gatherings	20	20 per Event
3	Recreational Water Facilities	5	10 per Season
4	Organized Camps	0	0 per Year
5	Parks/Forests	2	2 per Year

Sewage

Establishment or Discipline		Number
1	Alternative System	1
2	Home Aeration Unit	2
3	Standard Individual Systems	82
4	Sewage Tank Cleaners	3

Water

Establishment or Discipline		Number
1	Individual Supply	58

Permit Fees

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Permit Fees

Permit		Fee for Permit as of July 1
1	Permit Late Fee Charged	True
2	Bed And Breakfast Fee	\$50.00
3	Mass Gathering (includes fairs, festivals, concerts) Fee	\$50.00
4	Care Facilities Fee	\$50.00
5	School (Physical) Fee	\$50.00
6	Mobile Food Unit Fee	\$50.00
7	Organized Camp Fee	\$75.00
8	Recreational Water Facility Fee	\$100.00
9	Retail Food Store (1 Checkout) Fee	\$50.00
10	Retail Food Store (2 Checkouts) Fee	\$100.00
11	Retail Food Store (3 Checkouts) Fee	\$150.00
12	Retail Food Store (4 Checkouts) Fee	\$200.00
13	Retail Food Store (5 Checkouts) Fee	\$250.00

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Permit Fees

14	Retail Food Store (6 or More Checkouts) Fee	\$300.00
15	Temporary Food Service Establishment Fee	\$50.00
16	Vending Machine Permits Fee	\$50.00
17	Water Well Permits Fee	\$100.00
18	Campground Permits (1-10 Sites) Fee	\$50.00
19	Campground Permits (11-14 Sites) Fee	\$70.00
20	Campground Permits (15 Sites) Fee	\$75.00
21	Campground Permits (20 Sites) Fee	\$100.00
22	Campground Permits (25 Sites) Fee	\$125.00
23	Campground Permits (30 Sites) Fee	\$150.00
24	Campground Permits (35 Sites) Fee	\$175.00
25	Campground Permits (40 Sites) Fee	\$200.00
26	Campground Permits (45 Sites) Fee	\$225.00
27	Campground Permits (50 Sites) Fee	\$250.00

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Permit Fees

28	Campground Permits (55 Sites) Fee	\$275.00
29	Campground Permits (60 Sites) Fee	\$300.00
30	Campground Permits (65 Sites) Fee	\$325.00
31	Campground Permits (70 Sites) Fee	\$350.00
32	Campground Permits (75 Sites) Fee	\$375.00
33	Campground Permits (80 Sites) Fee	\$400.00
34	Family Day Care (7-12 Children) Fee	\$50.00
35	Day Care Centers (13-25 Children) Fee	\$100.00
36	Day Care Centers (>25 Children) Fee	\$150.00
37	Food Service Establishment (Seating 0-20) Fee	\$100.00
38	Food Service Establishment (Seating 21-50) (old 21-35) Fee	\$200.00
39	Food Service Establishment (Seating 21-50) (old 36-50) Fee	\$200.00
40	Food Service Establishment (Seating 51-80) (old 51-75) Fee	\$300.00
41	Food Service Establishment (Seating 51-80) (old 76-80) Fee	\$300.00

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Permit Fees

42	Food Service Establishment (Seating Over 80) Fee	\$400.00
43	Food Service Establishment w/ Liquor add Fee	\$100.00
44	Hotel/Motel (0-20 Rooms) Fee	\$100.00
45	Hotel/Motel (21-50 Rooms) (old 21-35) Fee	\$200.00
46	Hotel/Motel (21-50 Rooms) (old 36-50) Fee	\$200.00
47	Hotel/Motel (51-80 Rooms) (old 51-75) Fee	\$300.00
48	Hotel/Motel (51-80 Rooms) (old 76-80) Fee	\$300.00
49	Hotel/Motel (Over 80 Rooms) Fee	\$400.00
50	Individual, Innovative & Alternative Sewage Systems - Conventional Single Family Dwelling Fee	\$150.00
51	Individual, Innovative & Alternative Sewage Systems--All other types Fee	\$300.00
52	Manufactured Home Communities (Up to 20 Sites) Fee	\$100.00
53	Manufactured Home Communities (25 Sites) Fee	\$125.00
54	Manufactured Home Communities (30 Sites) Fee	\$150.00
55	Manufactured Home Communities (35 Sites) Fee	\$175.00

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Permit Fees

56	Manufactured Home Communities (40 Sites) Fee	\$200.00
57	Manufactured Home Communities (45 Sites) Fee	\$225.00
58	Manufactured Home Communities (50 Sites) Fee	\$250.00
59	Manufactured Home Communities (55 Sites) Fee	\$275.00
60	Manufactured Home Communities (60 Sites) Fee	\$300.00
61	Manufactured Home Communities (65 Sites) Fee	\$325.00
62	Manufactured Home Communities (70 Sites) Fee	\$350.00
63	Manufactured Home Communities (75 Sites) Fee	\$375.00
64	Manufactured Home Communities (80 Sites) Fee	\$400.00
65	Subdivisions (1-5 Lots) Fee	\$100.00
66	Subdivisions (6-10 Lots) Fee	\$100.00
67	Subdivisions (11 Lots) Fee	\$110.00
68	Subdivisions (12 Lots) Fee	\$120.00
69	Subdivisions (13 Lots) Fee	\$130.00

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Permit Fees

70	Subdivisions (14 Lots) Fee	\$140.00
71	Subdivisions (15 Lots) Fee	\$150.00
72	Subdivisions (16-18 Lots) Fee	\$10.00
73	Subdivisions (19-23 Lots) Fee	\$10.00
74	Subdivisions (24 Lots) Fee	\$240.00
75	Subdivisions (25 Lots) Fee	\$250.00
76	Subdivisions (26 Lots) Fee	\$260.00
77	Subdivisions (27 Lots) Fee	\$270.00
78	Subdivisions (28 Lots) Fee	\$280.00
79	Subdivisions (29 Lots) Fee	\$290.00
80	Subdivisions (30 Lots) Fee	\$300.00
81	Tattoo Studios Fee	\$200.00
82	Body Piercing Studio Fee	\$200.00
83	Sewage Cleaning Trucks Fee	\$16.00

Service Fees

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Service Fees

Service		Fee for Service as of July 1
1	Duplicate Foodhandler's Card Fee	\$5.00
2	Food Worker Training-food handler's card- Volunteer/non-profit Fee	\$10.00
3	Food Worker Training--food handler's cards Fee	\$10.00
4	Campground Re-Inspection Fee	\$0.00
5	Child Care Center Re-Inspection Fee	\$0.00
6	Food Establishment Re-Inspection Fee	\$35.00
7	Hotel/Motel/ Lodging Re- Inspection Fee	\$35.00
8	Manufactured Home Community Re-Inspection Fee	\$0.00
9	Recreational Water Facilities Re-Inspection Fee	\$0.00
10	School Re-Inspection Fee (physical plant only) Fee	\$0.00
11	Sewage Re-Inspection Fee	\$0.00
12	Tattoo Studio/ Body Piercing Studio Re-Inspection Fee	\$0.00
13	Food Establishment Plan Review Fee (0-35 Seating Capacity) Fee	\$125.00

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Service Fees

14	Food Establishment Plan Review Fee (36-75 Seating Capacity) Fee	\$225.00
15	Food Establishment Plan Review Fee (76 and Over Seating Capacity) Fee	\$325.00
16	Other Facilities Plan Review Fee Fee	\$0.00
17	Home Loan Evaluations-Individual Water Wells Fee	\$50.00
18	Home Loan Evaluations-Sewage Only Fee	\$50.00
19	Home Loan Evaluation -Water & Sewage Fee	\$100.00
20	Home Loan Evaluation -New Installation Fee	\$50.00
21	Home Loan Evaluations-Additional Visits Fee	\$0.00
22	Home Loan Evaluations-Sanitarian Fee Fee	\$0.00
23	Individual Water Samples Fee	\$50.00
24	Individual Water Sample Follow-up/Re-sample Fee	\$0.00
25	Subdivision Site Inspection Fee	\$0.00
26	Subdivision Consultation (No Charge if accompanied with a permit) Fee	\$0.00
27	Homeowner Installer's Test Fee	\$0.00

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Service Fees

28	Community Water Consultation (No Charge if accompanied with a permit) Fee	\$0.00
29	Health Education Fee	\$0.00
30	Consultative Services (normally done in the field) Fee	\$0.00
31	School Lunch Inspections Fee	\$0.00
32	School Physical Inspections Fee	\$0.00
33	Indoor Air Quality Evaluation (excluding cost of sample collection and/or analysis) Fee	\$0.00
34	Nuisance Complaint Investigation Fee	\$0.00
35	Animal Specimen/Rabies Testing (including head removal) Fee	\$0.00
36	Animal Bite Inspections Fee	\$0.00
37	Duplicate Permit Fee	\$0.00
38	Change of Installer Fee	\$0.00
39	Permit Re-Issue Fee	\$0.00
40	Food handlers card 3-year profit or non-profit Fee	\$10.00
41	Septic tank perc test inspection Fee	\$0.00

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Service Fees

42	Septic tank final inspection Fee	\$0.00
43	Field visit 2 hours (currently food handler class on-site) Fee	\$0.00
44	DEP Sewage Tank Registration-that portion returned to LHD Fee	\$15.00

Threat Preparedness

Primary Location:

Independent Fire Co
200 W 2nd Ave

Ranson, WV 25438
(304) 725-2514

Additional Location:

, WV

Feedback / Ideas

Promising Practices

Promising Practice #1

Topic Area

- | | |
|---|---|
| <input type="checkbox"/> Community Health Assessment/Surveillance | <input type="checkbox"/> Administrative |
| <input type="checkbox"/> Communicable Disease Prevention/Control | <input type="checkbox"/> Emergency Preparedness |
| <input type="checkbox"/> Chronic Disease Prevention | <input checked="" type="checkbox"/> Other |
| <input type="checkbox"/> Environmental Health Protection | |

Specific Issue Addressed

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Jefferson County Health Department

2016 Reporting Year

Stress reduction/management in individuals who are in recovery for substance abuse.

Brief Description of Activity/Project

Moving Forward Program is a series of 9 sessions that includes acupuncture, peer counseling, self care and mitigating stress reactions to greatly reduce or eliminate possibilities of relapse.

Impact/Outcome

- 1) Improve rates of recovery
- 2) Reduction in relapse
- 3) Reduce recidivism in justice system due to substance abuse
- 4) Improved self care including management of chronic disease

Promising Practice #2

Topic Area

- | | |
|---|---|
| <input type="checkbox"/> Community Health Assessment/Surveillance | <input type="checkbox"/> Administrative |
| <input type="checkbox"/> Communicable Disease Prevention/Control | <input type="checkbox"/> Emergency Preparedness |
| <input checked="" type="checkbox"/> Chronic Disease Prevention | <input type="checkbox"/> Other |
| <input type="checkbox"/> Environmental Health Protection | |

Specific Issue Addressed

Chronic disease and lifestyle choices impacting health of West Virginia including obesity and tobacco use.

Brief Description of Activity/Project

Provision of preventive care and chronic disease self management visits for infants, children, teens and adults.

Impact/Outcome

- 1) Improved immunization rates
- 2) Earlier diagnosis of developmental delays and thus improved outcomes due to access to earlier interventions
- 3) Reduced rate of tobacco use
- 4) Reduction in incidence and prevalence of chronic diseases, morbidity, and mortality in the community

Promising Practice #3

Topic Area

- | | |
|--|---|
| <input checked="" type="checkbox"/> Community Health Assessment/Surveillance | <input type="checkbox"/> Administrative |
| <input type="checkbox"/> Communicable Disease Prevention/Control | <input type="checkbox"/> Emergency Preparedness |

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Jefferson County Health Department

2016 Reporting Year

Chronic Disease Prevention

Other

Environmental Health Protection

Specific Issue Addressed

Access to public health services, lack of measurement of clients' expressed unmet health needs

Brief Description of Activity/Project

Access to Health/Client satisfaction survey conducted 2x yr identifying barriers to utilization of public health services (including transportation, hours of operation), self-identified unmet health needs desired from public health, satisfaction of services provided by public health as well as demographic information

Impact/Outcome

- 1) development of action plan to mitigate barriers to utilization of public health services
- 2) input of data on unmet health needs into strategic planning, grant research, collaborations
- 3) baseline of demographic data for purposes of identifying trends, opportunities for enhanced services or re-engagement
- 4) data useful in crafting social media marketing, public relations, and community health education plans