



Program Plan Reporting System

Full Program Plan Report Morgan County Health Department 2016 Reporting Year

Transmittal Information

<i>Health Department Name:</i>	Morgan County Health Department
<i>Mailing Street Address:</i>	187 South Green St. Suite 2
<i>Mailing City:</i>	Berkeley Springs
<i>Mailing County:</i>	Morgan
<i>Mailing Zip:</i>	25411
<i>Phone:</i>	(304) 258-1513
<i>Fax:</i>	(304) 258-6148
<i>Email Address:</i>	bill.g.kearns@wv.gov
<i>Website Address:</i>	http://www.morgancountyhealthdept.com/

<i>Health Department Type:</i>	Single County
<i>Delivery Street Address:</i>	187 South Green Street Suite 2
<i>Delivery City:</i>	Berkeley Springs
<i>Delivery County:</i>	
<i>Delivery Zip:</i>	25411

Fiscal Year April 1, 2015 to July 31, 2015

Chairperson

Phone:	Fax:	Email:
Chairperson Signature: _____ Angela Gray		Date: 5/27/2015

Health Officer

Health Officer Signature: _____ Kevin McLaughlin	Date: 5/27/2015
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By signing the above, the Morgan County Health Department agrees to comply with all applicable state and federal rules, regulations, Department of Health and Human Resources policies and standards.

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Emergency Information

Answering Machine:	Yes	(304) 258-1513
Answering Service:	No	
Office of Emergency Services/911/Communications Center:	No	
On-call Pager or Cell	Yes	

Services

Adult Services	No
Behavioral Health	No
Breast/Cervical Cancer	Yes
Cancer Detection	No
Cardiac	No
Community Health Promotion	Yes
Dental	No
Diabetes	No
Disaster Response	Yes
Environmental Health	Yes
Epidemiology	Yes
Family Planning	Yes
Fluoride	No
General Health	Yes
Health Check	No
HIV/AIDS	No
Home Health	No
Hypertension	No
Immunization	Yes
Lab	No
Lead	No
Pediatric	No
Prenatal	No
Right from the start	No
School Health	No
Sexually Transmitted Disease	Yes

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Services

Threat Preparedness	Yes
Tobacco	No
Tuberculosis Services	Yes
WIC	No

Fees

Clinical Fee	Yes
Environmental Permit Fee	Yes
Environmental Service Fees	Yes

Mission Statement

The mission of the Morgan County Health Department is to provide approved clinical and environmental services required by the State of West Virginia in order to protect the health of the general public. We also plan and mobilize appropriate actions with the community in order to act during a disaster or epidemic and to help provide solutions for a healthier Morgan County

Hours of Operations

Monday	8:30 AM - 4:30 PM
Tuesday	8:30 AM - 4:30 PM
Wednesday	8:30 AM - 4:30 PM
Thursday	8:30 AM - 4:30 PM
Friday	8:30 AM - 4:30 PM
Saturday	Closed
Sunday	Closed

Activities outside normal hours of operation

None

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Other Facilities

Location Name:	
Address:	
City:	
State:	
Zip:	
Contact Name:	
Hours:	

Combined Health Department

Health Department Name:	
Address:	
City:	
State:	
Zip:	
Phone:	
Fax:	
Monday:	
Tuesday:	
Wednesday:	
Thursday:	
Friday:	
Saturday:	
Sunday:	

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Location Information

Driving directions from Charleston: I-79 N toward Morgantown Take I-68 E exit 148 towards Cumberland/Hancock. Take the US-522S Exit 82A towards Hancock/Winchester Turn left at Fairfax St Turn right onto Green St Turn left onto College St and park behind building	
Number of miles from Charleston	271.00
Latitude	39.62304700
Longitude	78.22771400

Standards

Change in location	No
Change in health officer	No
Change in administrator	No
Change in local board of health structure	No

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Financial Information

Projected Budget Information

Funding Source	Projected Revenue
State Revenue	\$176,220.59
Direct County Commission	\$34,999.00
County Levy	\$0.00
City Levy	\$0.00
Municipalities	\$0.00
Board of Education	\$0.00
Clinical Service Revenue	\$22,409.00
Environmental Fee Permits	\$40,000.00
Environmental Fee Services	\$33,000.00
Federal Revenue	\$40,040.00
Additional Revenue	\$526.42
Total:	\$347,195.01

Projected Expenditures

Expense	Amount
Classified Service Personnel	\$220,360.00
Current Operating Expenditures	\$126,835.00
Capital Outlay Expenditures	\$0.00
Total:	\$347,195.00

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Additional Revenue Sources Information

Funding Source Description	Projected Revenue Amount
Interest	\$75.00
Donations	\$50.00
P-Card Rebate	\$401.42
Total:	\$526.42

Projected Budget Information Continued

Actual Ending Balance:	\$117,914.61
Number of FTE's (Full-time Equivalent):	6.70
Current Investments:	\$0.00
Accounting Software Program:	QuickBooks
Other Accounting Software Program:	
Software Year:	2015

	Personnel	Facility	Utilities	Other	Total
County	\$5,000.00	\$55,000.00	\$7,000.00	\$0.00	\$67,000.00
Municipality	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Board of Education	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$5,000.00	\$55,000.00	\$7,000.00	\$0.00	\$67,000.00

Statewide Chart of Accounts

Account Name	Projected Program Expenditures
Adult Services	\$0.00
Behavioral Health	\$0.00
Breast/Cervical Cancer	\$1,500.00
Cancer Detection	\$0.00
Cardiac	\$0.00
Community Health Promotion	\$2,350.00
Dental	\$0.00
Diabetes	\$0.00
Disaster Response	\$0.00

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Statewide Chart of Accounts

Account Name	Projected Program Expenditures
Environmental Health	\$87,327.00
Epidemiology	\$0.00
Family Planning	\$4,200.00
Fluoride	\$0.00
General Health	\$4,850.00
Health Check	\$0.00
HIV/AIDS	\$0.00
Home Health	\$0.00
Hypertension	\$0.00
Immunization	\$47,800.00
Lab	\$0.00
Lead	\$0.00
Office Management and Administration	\$149,228.00
Other	\$0.00
Pediatric	\$0.00
Prenatal	\$0.00
Right from the Start	\$0.00
School Health	\$0.00
Sexually Transmitted Diseases	\$8,700.00
Threat Preparedness	\$40,040.00
Tobacco	\$0.00
Tuberculosis Services	\$1,200.00
WIC	\$0.00
Total:	\$347,195.00

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Statewide Chart of Accounts

Has your local health department completed and audit within the last fiscal year?	No
If no, please provide a detailed description of the steps your agency has taken to secure an audit in the box below.	Requested authorization from WVSAO for private audit. No response.
In your most recent audit were you required to submit a "Corrective Action Plan"? If yes, please submit documentation.	Yes
Does your health department expend \$500,000 or more in federal funding?	No

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Contacts by Position

Position	Name
Administrator	Bill Kearns
Primary Nursing Contact	Patricia Caldwell
Health Officer	Dr. Kevin McLaughlin
Equipment and Information Technology Contact	Bill Kearns
Financial Management Contact	Bill Kearns
Environmental Health Contact	Johnny Lazzarine
Health Promotion Contact	Patricia Caldwell
Epidemiology Contact 1	Patricia Caldwell
Epidemiology Contact 2	Johnny Lazzarine
Rabies Contact	Johnny Lazzarine
Sexually Transmitted Disease Contact	Patricia Caldwell
Human Immunodeficiency Virus Contact	Patricia Caldwell
Tuberculosis Contact	Patricia Caldwell
Vaccine Preventable Disease Contact	Patricia Caldwell
Smallpox Contact	Patricia Caldwell
West Virginia Electronic Disease Surveillance System Contact	Patricia Caldwell
Threat Preparedness Coordinator	Bill Kearns
Threat Preparedness Back-up	Patricia Caldwell
Strategic National Stockpile Coordinator	Patricia Caldwell
Strategic National Stockpile Back-up	Ashley Petrolino
Volunteer Coordinator	Ashley Petrolino
Volunteer Coordinator Back-up	Johnny Lazzarine
Risk Communication Coordinator	Dr. Kevin McLaughlin
Risk Communication Coordinator Back-up	Patricia Caldwell
Responder Health & Safety Coordinator	Ashley Petrolino
Responder Health & Safety Coordinator Back-up	Patricia Caldwell
Health Alert Network Coordinator	Bill Kearns
Health Alert Network Coordinator Back-up	Patricia Caldwell

Salary & FTE by Employee Listing

Name	Monthly Salary	Percent FTE
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Bill Kearns	\$1,778.00	0.00
-- Vacant --	\$0.00	0.00
Cathy Delawder	\$2,460.00	1.00
Dana Ryce	\$1,136.16	0.60
Johnny Lazzarine	\$2,518.00	1.00
Dr. Kevin McLaughlin	\$425.00	0.10
Melissa McCumbee	\$1,933.00	1.00
Patricia Caldwell	\$3,410.00	1.00
Lori Michael	\$1,778.00	1.00
Ashley Petrolino	\$360.00	0.00
Total	\$15,798.16	5.70

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Communicable Disease

Immunization Services

1	Does your local health department report all immunizations administered to children 0-18 years of age every two weeks as required by 64C SR7?	Yes
2	Does your local health department document VFC eligibility (or lack thereof) in the immunization records entered into WVSIIIS, either through direct data entry into WVSIIIS or through the HealthStat 2000 system for export into WVSIIIS?	Yes
3	Does your local health department conduct case management activities related to infants born to HBsAg positive mothers and report findings to the Division of Immunization Services in a timely manner?	Yes
4	Does your local health department report vaccine doses administered and vaccine doses on-hand by the fifth business day of each month?	Yes
5	Does your local health department submit a completed temperature log by the fifth business day of each month?	Yes
6	Does your local health department submit a quarterly report documenting progress toward meeting the objectives outlined in the Immunization Action Plan within 15 days of the end of each quarterly reporting period?	Yes
7	Has your Local Board of Health been apprised of the BPH recommendation to adopt or expand a private vaccine purchasing and billing system which would require the LHD to bill third party payers and individuals (on sliding fee scale) for some out-of-pocket payment?	Yes
8	Has your Local Board of Health indicated any concern or unwillingness regarding the development or expansion of such a private vaccine immunization program?	Yes
9	If you answered No or NA to any question, please explain:	

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STD, HIV and Hepatitis

1	Does your local health department collaborate with Disease Intervention Specialists (DIS) in investigating and assuring treatment for all syphilis, gonorrhea and Chlamydia cases (including all clinical cases i.e., all positives, all symptomatic, and all contacts of a known positive case) according to 2010 CDC STD Treatment Guidelines.	Yes
2	Does your local health department complete and submit the HIV/AIDS Confidential Case Report on all newly diagnosed HIV/AIDS cases to the West Virginia Division of STD/HIV and Hepatitis in a confidential, postage-paid envelope.	Yes
3	Does your local health department routinely recommend syphilis and HIV testing to all individuals who have tested positive for an STD?	Yes
4	Does your local health department offer HIV/AIDS testing and counseling including posttest counseling and referral on all HIV/AIDS positive cases?	Yes
5	Does your local health department complete and submit VD 91 (confidential morbidity and treatment report) on all positive Chlamydia, gonorrhea and syphilis cases.	Yes
6	Does your local health department routinely schedule appointments for individuals to return for their test results?	Yes
7	Does your local health department identify and investigate hepatitis B cases, including partner management.	Yes
8	If you answered No or NA to any question, please explain:	

Tuberculosis Elimination

1	Does your local health department provide directly observed therapy to all active TB patients?	Yes
2	Does your local health department perform a TB risk assessment prior to testing on all individuals presenting for tuberculin screening/testing?	Yes
3	Does your local health department evaluate, treat and report to TB Elimination all immigrants and refugees designated as Class A, B1 or B2?	Yes

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4	Does your local health department perform HIV counseling and testing for all active and latent TB patients?	Yes
5	Does your local health department interview the patient (or their proxy) and start a contact investigation within 3 days of notification of a pulmonary/laryngeal case of TB?	Yes
6	Local health department personnel will participate in the Cohort Review Process for all active TB cases within their jurisdiction.	Yes
7	Does your local health department submit all required reports when they are due to the Division of TB Elimination? (All required reports may be found on WV-DTBE webpage @ www.dhhr.wv.gov/oeps/tuberculosis).	Yes
8	If you answered No or NA to any question, please explain:	

Infectious Disease Epidemiology

1	Does your local health department use WVEDSS to report all infectious diseases?	Yes
2	Does your local health department report all outbreaks to DIDE within one hour of notification?	Yes
3	Does your local health department report infectious diseases, complete the investigation, and submit for review within one month of notification?	Yes
4	Does your local health department actively participate in all outbreak investigations?	Yes
5	Does your local health department complete animal bite investigations within 30 days of report; and does your health department manage animal bites in accordance with standards in the current DC-4?	Yes
6	Does your local health department have an influenza sentinel provider that consistently reports throughout the season?	Yes
7	Does your local health department identify, investigate, and manage hepatitis B cases according to the BPH Hepatitis B protocol, including partner management?	Yes

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8	If you answered No or NA to any question, please explain:
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Feedback / Ideas

1	We invite your ideas on how we could better support your local health department in performing your job. (For example, specific trainings, technical assistance, supplies, process changes, things you like and don't want changed, etc.):
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Health Promotion

Community Health Needs Assessment

1	Was a formal community health needs assessment completed in your county within the past 5 years?	True
2	If yes, enter the year the assessment was completed.	2010
3	If yes, when do you plan to start your next assessment?	8/1/2015
4	If no, within this fiscal year, when do you expect a community health needs assessment to be completed?	
5	If no, describe plans to complete the community health needs assessment and include a time line of these actions.	
6	<p>List one to five priority health areas from the community health needs assessment that you plan to address: (minimum of one required)</p> <p>Assist patients in locating providers of primary care Assist patients in locating reduced cost dental and mental health care Provide community health education and preventative care programs Provide maximum family planning and breast and cervical cancer screening Provide immunizations needed for children and adults</p>	

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Community Health Implementation Plan

Priority Area:	1
Objective:	Locate Providers for Primary Care
Activity	Keep updated listing of providers/services in Morgan County and local area.

Priority Area:	2
Objective:	Provide patients with reduced care dental and mental health.
Activity	Keep an updated listing of providers in Morgan County and local service area.

Priority Area:	3
Objective:	Provide Immunizations
Activity	Offer immunization clinics to provide childhood and adult immunizations on a walk in basis as well as scheduled clinics.

Priority Area:	4
Objective:	Provide Health education and preventive care programs.
Activity	Offer Public Health services routinely and provide educational materials.

Priority Area:	5
Objective:	Provide Family Planning and BCCSP services
Activity	Continue with scheduled clinics on a monthly basis.

Training and Technical Assistance Needs

1	<p>List Training and Technical Assistance Needs</p> <p>Assistance needed to fairly new Public Health Nurse and procedure for facilitating a Community Needs Assessment.</p>
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Environmental Health

Disaster / Disease

Establishment or Discipline		Number	Inspections
1	Tattoo Studio:	1	1 every Year
2	Body Piercing Studio:	0	0 every Year

Food

Establishment or Discipline		Risk Based Inspections Conducted?	Number	Inspections
1	Food Establishment:	No	68	136 every Year

Establishment or Discipline		Number	Inspections
1	Milk Samples:	0	
2	Vending Machines:	0	0 every Year
3	Temporary Food Facilities:	27	27

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Housing / Institutions

Establishment or Discipline		Number	Inspections
1	Bed and Breakfast	10	10 every Year
2	Child Care Facilities	4	8 every Year
3	Home Loan Evaluations	24	24
4	Institutions	0	0 every Year
5	Labor Camps	1	1 every Year
6	Manufactured Home Communities	15	15 every Year
7	Motel/Hotel/Lodging	4	4 every Year
8	Other Care Facilities	0	0 every Year
9	Schools	5	5 every 2 Years

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Recreation

Establishment or Discipline		Number	Inspections
1	Campground	7	7 per Season
2	Fairs/Festivals/Mass Gatherings	43	43 per Event
3	Recreational Water Facilities	6	12 per Season
4	Organized Camps	1	1 per Year
5	Parks/Forests	7	7 per Year

Sewage

Establishment or Discipline		Number
1	Alternative System	2
2	Home Aeration Unit	0
3	Standard Individual Systems	56
4	Sewage Tank Cleaners	0

Water

Establishment or Discipline		Number
1	Individual Supply	52

Permit Fees

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Permit Fees

Permit		Fee for Permit as of July 1
1	Permit Late Fee Charged	True
2	Bed And Breakfast Fee	\$50.00
3	Mass Gathering (includes fairs, festivals, concerts) Fee	\$50.00
4	Care Facilities Fee	\$0.00
5	School (Physical) Fee	\$0.00
6	Mobile Food Unit Fee	\$100.00
7	Organized Camp Fee	\$0.00
8	Recreational Water Facility Fee	\$100.00
9	Retail Food Store (1 Checkout) Fee	\$50.00
10	Retail Food Store (2 Checkouts) Fee	\$100.00
11	Retail Food Store (3 Checkouts) Fee	\$150.00
12	Retail Food Store (4 Checkouts) Fee	\$200.00
13	Retail Food Store (5 Checkouts) Fee	\$250.00

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Permit Fees

14	Retail Food Store (6 or More Checkouts) Fee	\$300.00
15	Temporary Food Service Establishment Fee	\$50.00
16	Vending Machine Permits Fee	\$50.00
17	Water Well Permits Fee	\$100.00
18	Campground Permits (1-10 Sites) Fee	\$50.00
19	Campground Permits (11-14 Sites) Fee	\$70.00
20	Campground Permits (15 Sites) Fee	\$75.00
21	Campground Permits (20 Sites) Fee	\$100.00
22	Campground Permits (25 Sites) Fee	\$125.00
23	Campground Permits (30 Sites) Fee	\$150.00
24	Campground Permits (35 Sites) Fee	\$175.00
25	Campground Permits (40 Sites) Fee	\$200.00
26	Campground Permits (45 Sites) Fee	\$225.00
27	Campground Permits (50 Sites) Fee	\$250.00

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Permit Fees

28	Campground Permits (55 Sites) Fee	\$275.00
29	Campground Permits (60 Sites) Fee	\$300.00
30	Campground Permits (65 Sites) Fee	\$325.00
31	Campground Permits (70 Sites) Fee	\$350.00
32	Campground Permits (75 Sites) Fee	\$375.00
33	Campground Permits (80 Sites) Fee	\$400.00
34	Family Day Care (7-12 Children) Fee	\$50.00
35	Day Care Centers (13-25 Children) Fee	\$100.00
36	Day Care Centers (>25 Children) Fee	\$150.00
37	Food Service Establishment (Seating 0-20) Fee	\$100.00
38	Food Service Establishment (Seating 21-50) (old 21-35) Fee	\$200.00
39	Food Service Establishment (Seating 21-50) (old 36-50) Fee	\$200.00
40	Food Service Establishment (Seating 51-80) (old 51-75) Fee	\$300.00
41	Food Service Establishment (Seating 51-80) (old 76-80) Fee	\$300.00

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Permit Fees

42	Food Service Establishment (Seating Over 80) Fee	\$400.00
43	Food Service Establishment w/ Liquor add Fee	\$100.00
44	Hotel/Motel (0-20 Rooms) Fee	\$100.00
45	Hotel/Motel (21-50 Rooms) (old 21-35) Fee	\$200.00
46	Hotel/Motel (21-50 Rooms) (old 36-50) Fee	\$200.00
47	Hotel/Motel (51-80 Rooms) (old 51-75) Fee	\$300.00
48	Hotel/Motel (51-80 Rooms) (old 76-80) Fee	\$300.00
49	Hotel/Motel (Over 80 Rooms) Fee	\$400.00
50	Individual, Innovative & Alternative Sewage Systems - Conventional Single Family Dwelling Fee	\$150.00
51	Individual, Innovative & Alternative Sewage Systems--All other types Fee	\$300.00
52	Manufactured Home Communities (Up to 20 Sites) Fee	\$100.00
53	Manufactured Home Communities (25 Sites) Fee	\$125.00
54	Manufactured Home Communities (30 Sites) Fee	\$150.00
55	Manufactured Home Communities (35 Sites) Fee	\$175.00

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Permit Fees

56	Manufactured Home Communities (40 Sites) Fee	\$200.00
57	Manufactured Home Communities (45 Sites) Fee	\$225.00
58	Manufactured Home Communities (50 Sites) Fee	\$250.00
59	Manufactured Home Communities (55 Sites) Fee	\$275.00
60	Manufactured Home Communities (60 Sites) Fee	\$300.00
61	Manufactured Home Communities (65 Sites) Fee	\$325.00
62	Manufactured Home Communities (70 Sites) Fee	\$350.00
63	Manufactured Home Communities (75 Sites) Fee	\$375.00
64	Manufactured Home Communities (80 Sites) Fee	\$400.00
65	Subdivisions (1-5 Lots) Fee	\$50.00
66	Subdivisions (6-10 Lots) Fee	\$100.00
67	Subdivisions (11 Lots) Fee	\$110.00
68	Subdivisions (12 Lots) Fee	\$120.00
69	Subdivisions (13 Lots) Fee	\$130.00

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Permit Fees

70	Subdivisions (14 Lots) Fee	\$140.00
71	Subdivisions (15 Lots) Fee	\$150.00
72	Subdivisions (16-18 Lots) Fee	\$180.00
73	Subdivisions (19-23 Lots) Fee	\$230.00
74	Subdivisions (24 Lots) Fee	\$240.00
75	Subdivisions (25 Lots) Fee	\$250.00
76	Subdivisions (26 Lots) Fee	\$260.00
77	Subdivisions (27 Lots) Fee	\$270.00
78	Subdivisions (28 Lots) Fee	\$280.00
79	Subdivisions (29 Lots) Fee	\$290.00
80	Subdivisions (30 Lots) Fee	\$300.00
81	Tattoo Studios Fee	\$200.00
82	Body Piercing Studio Fee	\$200.00
83	Sewage Cleaning Trucks Fee	\$16.00

Service Fees

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Service Fees

Service		Fee for Service as of July 1
1	Duplicate Foodhandler's Card Fee	\$0.00
2	Food Worker Training-food handler's card- Volunteer/non-profit Fee	\$0.00
3	Food Worker Training--food handler's cards Fee	\$0.00
4	Campground Re-Inspection Fee	\$25.00
5	Child Care Center Re-Inspection Fee	\$25.00
6	Food Establishment Re-Inspection Fee	\$25.00
7	Hotel/Motel/ Lodging Re- Inspection Fee	\$25.00
8	Manufactured Home Community Re-Inspection Fee	\$25.00
9	Recreational Water Facilities Re-Inspection Fee	\$25.00
10	School Re-Inspection Fee (physical plant only) Fee	\$25.00
11	Sewage Re-Inspection Fee	\$25.00
12	Tattoo Studio/ Body Piercing Studio Re-Inspection Fee	\$25.00
13	Food Establishment Plan Review Fee (0-35 Seating Capacity) Fee	\$35.00

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Service Fees

14	Food Establishment Plan Review Fee (36-75 Seating Capacity) Fee	\$35.00
15	Food Establishment Plan Review Fee (76 and Over Seating Capacity) Fee	\$35.00
16	Other Facilities Plan Review Fee Fee	\$35.00
17	Home Loan Evaluations-Individual Water Wells Fee	\$55.00
18	Home Loan Evaluations-Sewage Only Fee	\$50.00
19	Home Loan Evaluation -Water & Sewage Fee	\$105.00
20	Home Loan Evaluation -New Installation Fee	\$0.00
21	Home Loan Evaluations-Additional Visits Fee	\$0.00
22	Home Loan Evaluations-Sanitarian Fee Fee	\$0.00
23	Individual Water Samples Fee	\$55.00
24	Individual Water Sample Follow-up/Re-sample Fee	\$55.00
25	Subdivision Site Inspection Fee	\$50.00
26	Subdivision Consultation (No Charge if accompanied with a permit) Fee	\$0.00
27	Homeowner Installer's Test Fee	\$0.00

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Service Fees

28	Community Water Consultation (No Charge if accompanied with a permit) Fee	\$0.00
29	Health Education Fee	\$0.00
30	Consultative Services (normally done in the field) Fee	\$0.00
31	School Lunch Inspections Fee	\$0.00
32	School Physical Inspections Fee	\$0.00
33	Indoor Air Quality Evaluation (excluding cost of sample collection and/or analysis) Fee	\$0.00
34	Nuisance Complaint Investigation Fee	\$0.00
35	Animal Specimen/Rabies Testing (including head removal) Fee	\$0.00
36	Animal Bite Inspections Fee	\$0.00
37	Duplicate Permit Fee	\$0.00
38	Change of Installer Fee	\$0.00
39	Permit Re-Issue Fee	\$0.00
40	Food handlers card 3-year profit or non-profit Fee	\$0.00
41	Septic tank perc test inspection Fee	\$0.00

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Service Fees

42	Septic tank final inspection Fee	\$0.00
43	Field visit 2 hours (currently food handler class on-site) Fee	\$0.00
44	DEP Sewage Tank Registration-that portion returned to LHD Fee	\$15.00

Threat Preparedness

Primary Location:

Berkeley Springs High School
149 Concord Ave

Berkeley Springs, WV 25411
(304) 258-2871

Additional Location:

, WV

Feedback / Ideas

Promising Practices

Promising Practice #1

Topic Area

- | | |
|-------------------------------------------------------------------|-------------------------------------------------|
| <input type="checkbox"/> Community Health Assessment/Surveillance | <input type="checkbox"/> Administrative |
| <input type="checkbox"/> Communicable Disease Prevention/Control | <input type="checkbox"/> Emergency Preparedness |
| <input type="checkbox"/> Chronic Disease Prevention | <input type="checkbox"/> Other |
| <input type="checkbox"/> Environmental Health Protection | |

Specific Issue Addressed

Full Program Plan Report

Morgan County Health Department

2016 Reporting Year

Brief Description of Activity/Project

Impact/Outcome

Promising Practice #2

Topic Area

- | | |
|-------------------------------------------------------------------|-------------------------------------------------|
| <input type="checkbox"/> Community Health Assessment/Surveillance | <input type="checkbox"/> Administrative |
| <input type="checkbox"/> Communicable Disease Prevention/Control | <input type="checkbox"/> Emergency Preparedness |
| <input type="checkbox"/> Chronic Disease Prevention | <input type="checkbox"/> Other |
| <input type="checkbox"/> Environmental Health Protection | |

Specific Issue Addressed

Brief Description of Activity/Project

Impact/Outcome

Promising Practice #3

Topic Area

- | | |
|-------------------------------------------------------------------|-------------------------------------------------|
| <input type="checkbox"/> Community Health Assessment/Surveillance | <input type="checkbox"/> Administrative |
| <input type="checkbox"/> Communicable Disease Prevention/Control | <input type="checkbox"/> Emergency Preparedness |
| <input type="checkbox"/> Chronic Disease Prevention | <input type="checkbox"/> Other |
| <input type="checkbox"/> Environmental Health Protection | |

Specific Issue Addressed

Brief Description of Activity/Project

Impact/Outcome