

**Department of Health & Human Resources/Bureau for Public Health  
Office of Epidemiology and Prevention Services  
in collaboration with the  
West Virginia Health Information Network  
BioSense 2.0 Early Adopter Grant Program**

**Notice of Funding Availability**

**December 6, 2013**

## Notice of Funding Availability

The Office of Epidemiology and Prevention Services (OEPS) in collaboration with the WV Health Information Network (WVHIN) is providing financial assistance to West Virginia Hospital Emergency Departments (ED) to achieve connectivity to BioSense 2.0 through the WVHIN's Health Information Exchange (HIE). BioSense, a program supported by the Centers for Disease Control and Prevention (CDC), is a public health surveillance system providing electronic health information to be shared and monitored allowing public health officials to evaluate and track health issues. The BioSense 2.0 Early Adopter Grant Program will assist ED's to comply with the Reportable Disease Rule requiring ED's to electronically report daily certain data elements for each registered patient visit. For additional information on syndromic surveillance including the reporting requirements, you may visit the OEPS website at:

<http://www.dhhr.wv.gov/oeps/disease/surveillance/pages/syndromic-surveillance.aspx>

***The hospital must complete the interface implementation and successfully submit syndromic surveillance data elements in acceptable formats to BioSense 2.0 through a connection to the WVHIN's full service health information exchange by July 31, 2014.***

Limited funding is available. There is no guarantee applicants will receive financial assistance or receive the entire amount requested.

### **Key Dates**

**Project Period:** December 6, 2013 – August 31, 2014

**Application Deadline:** January 3, 2014

**Grant Awards Announced by:** January 10, 2014

**Grant Agreement End Date:** No later than August 31, 2014

## **Program Details**

**Total Available Funding:** \$60,392

**Individual Hospital Award Amount:** \$2,000 - \$7,000

**There is no cost share or matching requirement.**

## **Source of Funds:**

U.S. Department of Health and Human Services, Centers for Disease Control and Prevention, Office of Surveillance, Epidemiology and Laboratory Services (OSELS)

CFDA Number: 93.283

Grant Number: 5U50OE000042-02

## **Eligible Expenses**

The grant program will cover costs necessary to connect to the full service WVHIN HIE on or before July 31, 2014. Eligible expenses include:

1. Equipment costs for hardware and software necessary for connectivity to the WVHIN HIE
2. Contractual costs for EHR vendor consultant services and associated implementation and upgrade fees

Costs not covered by the grant are training, on-going maintenance and support, internal personnel and indirect costs or an indirect cost rate.

## **Requirements for Grant Request**

The following forms are required to be submitted:

1. **Application** – Application can be downloaded via the WVHIN website at [www.wvhin.org/resources/default.aspx](http://www.wvhin.org/resources/default.aspx) under *BioSense 2.0 Early Adopter Grant Program*.
2. **Detailed Line Item Budget** – WV Department of Health and Human Resources (WVDHHR) Detailed Line Item Budget form and instructions can be downloaded via the WVHIN website at

[www.wvhin.org/resources/default.aspx](http://www.wvhin.org/resources/default.aspx) under *BioSense 2.0 Early Adopter Grant Program*. The following sections must be completed:

- a. General Information
  - b. C. Equipment and/or E. Contractual Costs and/or G. Other
  - c. Budget Summary
  - d. Grantee's Signature and Date
3. Documentation to support the budget must be included. Written estimates, quotes, bids, etc. are acceptable documents.

Applicants must be registered and in good standing with various state and federal entities including: Secretary of State's office, Division of Purchasing, Insurance Commission and System for Award Management (Sam.gov).

### **Document Required Prior to Execution of Grant Agreement**

**WVHIN Participation Agreement (Full Service)** – The WVHIN Participation Agreement must be completed as a full service participant. The WVHIN has recently updated the Participation Agreement and all applicants **MUST** complete the current version. The WVHIN Participation Agreement is available for download via the WVHIN website at:

<http://www.wvhin.org/resources/wvhinparticipationagreement/default.aspx>

### **Document Required Prior to Project Initiation**

***If your facility has not already completed the following document, it is recommended you begin completing immediately in order to comply with the grant award period.***

**WVHIN Provider Connectivity Readiness Assessment** – The WVHIN requires this assessment be completed to determine if your Electronic Health Record (EHR) system is capable of connecting to the HIE. If you have already completed this assessment and it is on file with the WVHIN, DO NOT complete again. The assessment can be downloaded via the WVHIN website at <http://www.wvhin.org/resources/connectivity/default.aspx> under *Provider Readiness Assessment*.

The assessment contains questions best answered by your EHR vendor (page 7 of assessment). It is recommended you review the current list of EHR vendors who have successfully connected to the WVHIN. If your EHR vendor appears on the list, please contact the WVHIN to determine if page 7 of the assessment needs to be completed. The WVHIN's current list of EHR vendors can be found on the WVHIN website at:

[http://www.wvhin.org/App\\_Media/assets/doc/wvhin/library/WVHIN\\_Current\\_EHR\\_Vendor\\_list.pdf](http://www.wvhin.org/App_Media/assets/doc/wvhin/library/WVHIN_Current_EHR_Vendor_list.pdf)

**Application Review Process**

Applications will be dated and time stamped upon receipt. An evaluation committee will be convened to review the applications and make recommendations to the Director of the OEPS. The scoring criteria are outlined below:

<b>Scoring Criteria</b> Grant applications will be based on a 30-point scale, as follows:	<b>Maximum Points</b>
<b>Application:</b> Each application must be filled out in its entirety, including original signatures.	10 points
<b>Budget:</b> Detailed Line Item Budget form must be completed in accordance with the grant requirements and appropriate documentation included to support the budget.	10 points
<b>Eligibility of the Applicant:</b> Hospitals must be registered and in good standing with various state and federal entities.	10 points
<b>Total</b>	30 points

**Award Process**

Funds will be allocated based on the number of applications and total points received. Once approved, the hospital will be notified and a grant agreement will

be negotiated prior to work beginning on the project. Official approval is obtained upon a fully executed grant agreement.

***Note: Projects cannot be funded for work completed before the grant agreement is fully executed.***

### **Payment Methodology**

Payment will be on a reimbursement basis and only after successful submission of syndromic surveillance data to BioSense 2.0 through a connection to the WVHIN's HIE. Grantee must submit an invoice for reimbursement of actual costs not to exceed the grant award amount. In addition to the invoice, a general ledger report must be attached as well as copies of all invoices/receipts to document the charges to the grant. Invoices and all other acceptable supporting documentation must be submitted no later than August 15, 2014.

### **Closeout**

During the closeout period there may be report(s) required to be submitted which will be detailed further in the grant agreement. At a minimum, a Grantee Audit Certification and Federal Expenditure Disclosure (GACFED) Form will need to be submitted within 60 days after the end of the Grantee's fiscal year.

### **Submission**

**Send grant application and other required documents via mail or courier to:**

WV Health Information Network  
Attn: BioSense 2.0 Early Adopter Grant Program  
100 Dee Drive  
Charleston, WV 25311-1600

### **Contact for Questions:**

Denise Hershey, WV Health Information Network  
Phone: 304.347.4133 E-mail: [dhershey@wvhin.org](mailto:dhershey@wvhin.org)