



West Virginia
Bureau for
Public Health



Your Health
Your Safety
Our Purpose

Department of Health & Human Resources

BPH Professional Development Forum
October 10th, 2013



Dan Mace

BPH Accreditation Coordinator



BUREAU FOR PUBLIC HEALTH
ACCREDITATION

ACHIEVING A STANDARD OF EXCELLENCE

Public Health Accreditation

What?
When?
Where?
Why?



What Is It?

Public Health Accreditation is a New Concept



- Public Health Accreditation Board (PHAB) accreditation program was developed in 2007 with participation of state, local, tribal, and national leaders.
- It's a non-profit organization supported by the CDC and the Robert Wood Johnson Foundation.
- PHAB serves as independent accrediting body to assess health departments' ability to meet the 10 essential services of public health.

10 Essential Public Health Services

1. Monitor Health Status
2. Diagnose and Investigate Health Problems
3. Inform and Educate about Health Issues
4. Engage Partners
5. Develop Policies
6. Enforce Laws
7. Link People to Needed Health Services
8. Assure a Competent Workforce
9. Evaluate and Continuously Improve (QI)
10. Research for Solutions to Health Problems



Public Health Accreditation

As of October 1st :

- 19 Accredited Health Departments
 - 2 State
 - 17 Local



When Are We?

Public Health Accreditation

WV BPH

Goals

Completion of
three
prerequisites by:
December 2013

Submit
Statement of
Intent (SOI) to
Public Health
Accreditation
Board

January 2014

Submit
Application
and Three Pre-
requisites to
PHAB

June 2014



Where Are We?

[Search HSC](#)

Google™ Custom Search

[HSC Quick Links](#)

Home

Vital Registration

- Certificate Requests
- Changes
- Genealogy
- Training
- Forms

Statistical Services

- Most Requested Statistics
- Publications
- County Data
- BRFSS
- Vital Statistics
- Youth Tobacco Survey
- Other Resources

About the HSC

Contact Us

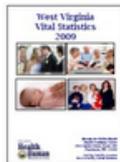
[External Links](#)

National Center for Health Statistics, CDC

Behavioral Risk Factor Surveillance System, CDC

Vital Chek® Networks, Vital Records Expediting service

[Return to Publications](#)



Title

2009 West Virginia Vital Statistics

Resource Description:

Information on the number of births, deaths, fetal deaths, marriages, divorces, and/or by WV residents.

Publication Date:

8/2/2012

Choose the Format

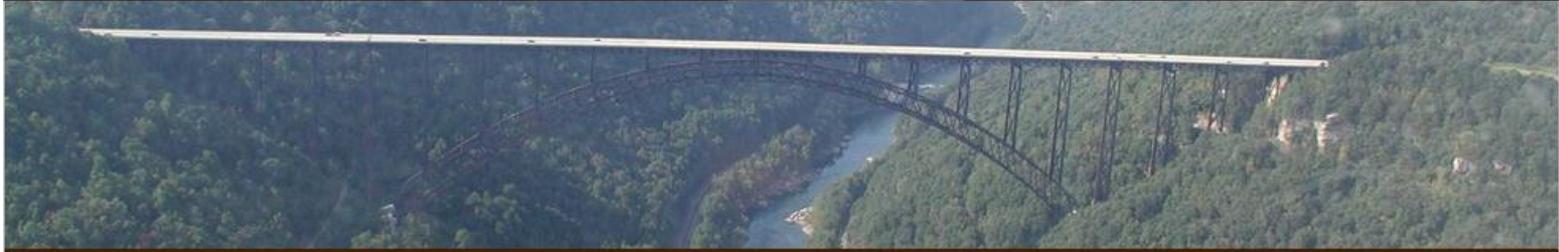


[Adobe PDF](#)

[Click Here for a List of All Versions of this Publication!](#)

PHAB Measure 1.2.3: Collect primary & secondary data

OEPS	STD, HIV, Hepatitis	Cancer Epidemiology	Immunization Services	Infectious Disease Epidemiology	Needlestick Injury Prevention	Hemophilia	Tuberculosis Elimination
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[f](#) [t](#) DHHR | BPH | Text size [A](#) [A](#) [A](#)

A to Z List of Diseases

Resources For Reporting Diseases

Food and Water-borne Diseases

Healthcare Associated Infections

Influenza

Invasive Bacterial and Vaccine Preventable Diseases

Outbreaks

Zoonotic Diseases

WVEDSS

WV Law Related To Reporting and Confidentiality

Division of Infectious Disease Epidemiology

Our Mission: Manage communicable disease threats through technical assistance, investigations, education and prevention.

[Click Here for More Information on Facebook and Twitter Messages](#)

Hot Topics

- Nationwide Meningitis Outbreak Information **UPDATED DAILY**
- H3N2 Variant (H3N2v) Information (August 13, 2012) **NEW!**
- 2012 Regional Training Schedule (May 25, 2012)

Health Alerts And Advisories

1. WV Health Advisory 68: Rash Illness (January 9, 2013)
2. WV Health Advisory 67: Early Influenza Season (December 14, 2012)
3. CDC HAN 337: Update- Additional Contamination Identified In Medical Products (December 4, 2012)

[Health Alerts and Advisories Archive](#)

Whats New On DIDE's Website

- Nationwide Meningitis Outbreak Information **UPDATED DAILY**
- Influenza Surveillance Data
- 2012 Advisory Committee Meeting (November 16, 2012)



Public Health Partners

- County Health Departments
- Laboratory Services
- Environmental Health
- Regional Epidemiology Map
- Centers for Disease Control and Prevention



Contact Us

PHAB Measure 2.1.2 Demonstrate capacity to conduct investigations

**WEST VIRGINIA
BUREAU FOR PUBLIC HEALTH**

**2012 WORKFORCE
ASSESSMENT SURVEY
FINAL REPORT**

**PHAB Measure 8.2.1 Maintain, implement and assess the health
department workforce development plan**

WV PRAMS

Pregnancy Risk Assessment Monitoring System



[Home](#)

[Fact Sheet](#) 

[PRAMS Survey](#)

[2004-2008](#) 

[2009-Present](#) 

[Surveillance Report](#)

[2006](#) 

[2007](#) 

[CPONDER \(data access\)](#)

[CDC PRAMS](#)

[FAQ](#)

[What is PRAMS?](#)

WV PRAMS is a joint research project between the West Virginia Department of Health and Human Resources Office of Maternal, Child and Family **Prevention (CDC)**. The project is an on-going, population-based surveillance system designed to identify maternal attitudes and experiences before

[Why does PRAMS exist?](#)

PRAMS was developed in 1987 by the CDC because infant mortality rates were no longer declining as rapidly as they had in previous years; and the previous 20 years. Research has indicated that maternal behaviors during pregnancy influences infant birthweight and death rates. The goal of PRAMS is to improve maternal and infant health.

[How are PRAMS data collected?](#)

All West Virginia women who have had a live birth have a one in fourteen chance of being chosen 2-4 months after their baby's birth. Each month, a woman is selected from the West Virginia Birth Certificate Registry and asked to participate in the PRAMS survey. Selected women are contacted first by mail and asked to complete the survey. If the non-respondents are called and asked if they would like to participate by phone. After completion of the survey, each participant receives a special gift.

[How are PRAMS data used?](#)

PHAB Measure 10.1.2 Foster innovation in practice and research



Why Should We?

Why Do it?

- Why go to all the trouble?
- What's the use?
- Isn't this a whole lot of extra work for nothing?

Why Do it?

- To help the citizens of WV!
- The goal of national accreditation is: “to promote and protect the health of the public by advancing the performance of state, tribal, territorial, and local public health departments.”

Why Do it?

- **To Improve!**
Quality Improvement:
The goal is to take what we already do well,
and then do it better.
- **Accreditation will enable us to be proactive, and adapt to changes in the public health system.**

Why Do it?

- To Connect! Improved communications between Bureau offices and programs.



- Improved communications between the Bureau and outside partners.

Why Do it?

To show off!

- We can show the people of West Virginia what great work we do and what important and wide reaching services that we provide.
- Credibility
- Accountability
- Transparency

Why Do it?

- Federal Funds!



- Potential access to new and existing funding streams.

Final Thoughts on Accreditation



- This is an extensive project which will require efforts from all staff.
- Accreditation shows us where we are in comparison to where we want to be and helps us get there.
- It will highlight what the BPH does well already.
- It is a continuous, collaborative effort that will include all of us as well as our external partners.



BUREAU FOR PUBLIC HEALTH
ACCREDITATION

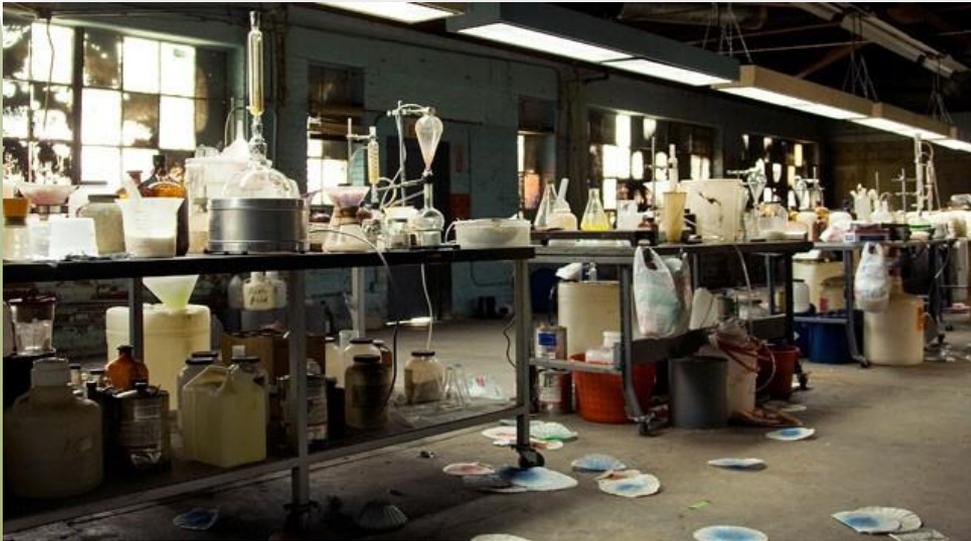
ACHIEVING A STANDARD OF EXCELLENCE



QI Project: OEHS Meth Tracking Application

Brandon Lewis
James Mitchell

PAST



PRESENT





How Bad is WV's Problem?

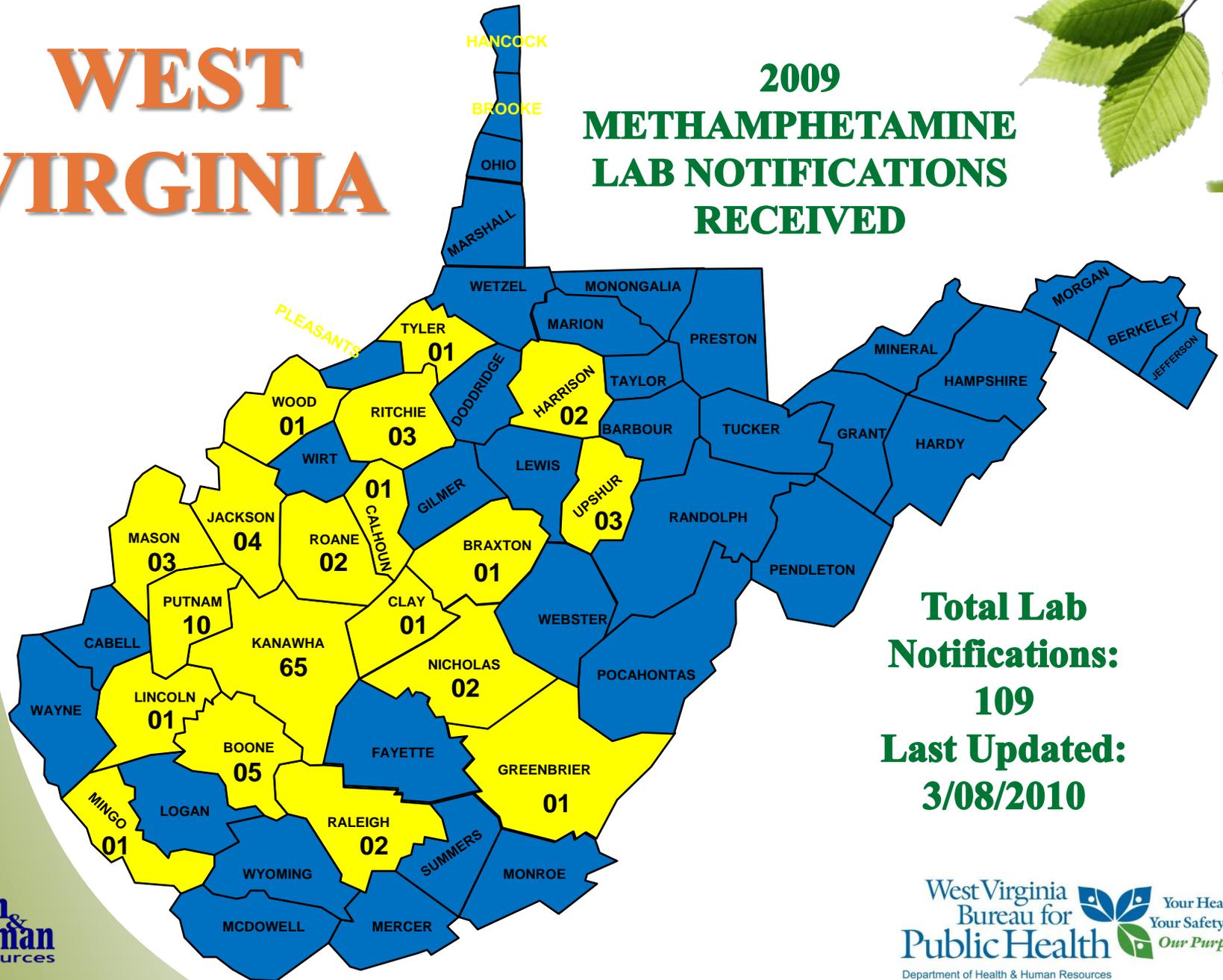
WEST VIRGINIA'S PROBLEM



❖ 2004	171 Labs	❖ 2009	109 Labs
❖ 2005	216 Labs	❖ 2010	140 Labs
❖ 2006	86 Labs	❖ 2011	171 Labs
❖ 2007	42 Labs	❖ 2012	271 Labs
❖ 2008	50 Labs	❖ 2013	390 Labs

WEST VIRGINIA

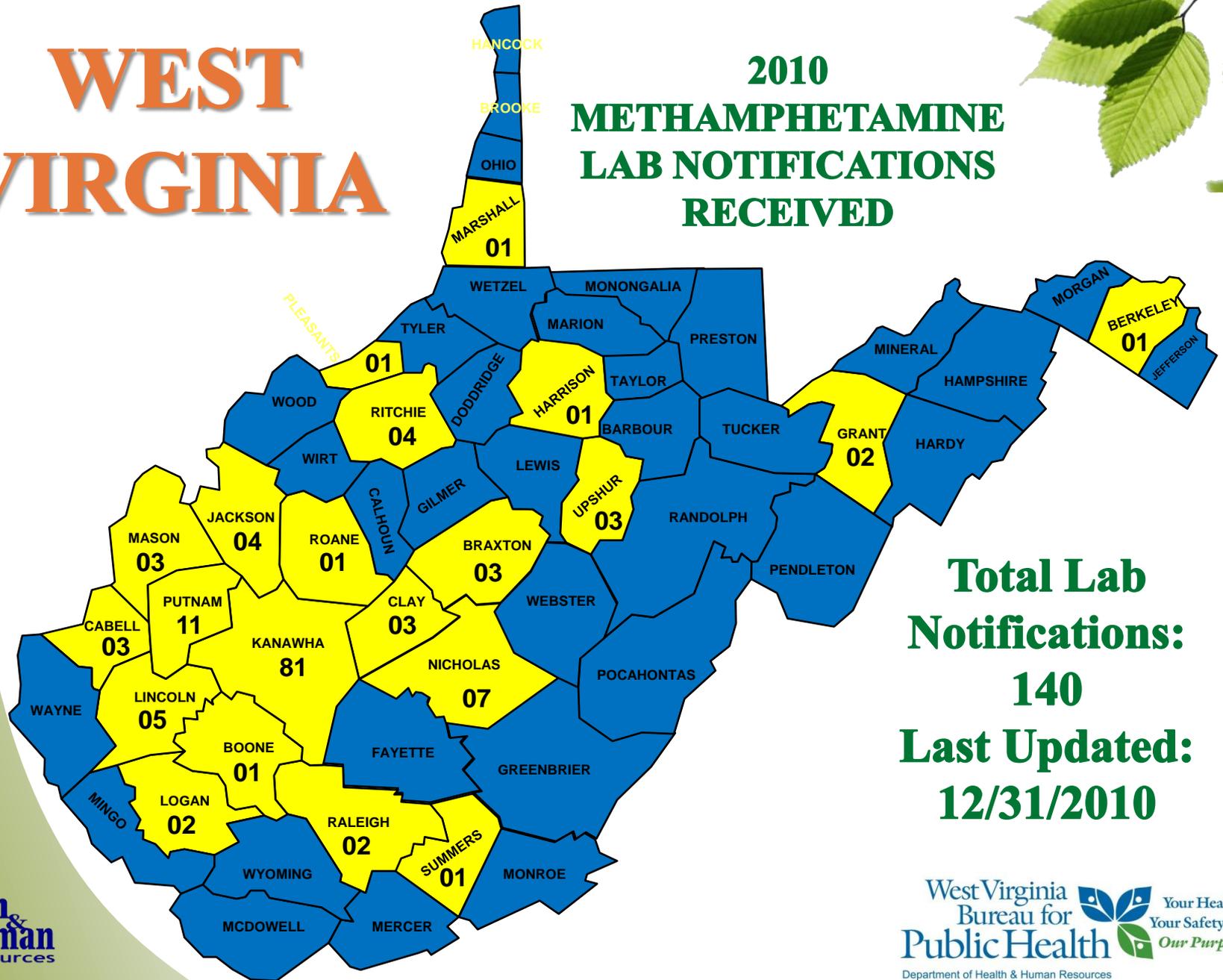
2009 METHAMPHETAMINE LAB NOTIFICATIONS RECEIVED



**Total Lab
Notifications:
109
Last Updated:
3/08/2010**

WEST VIRGINIA

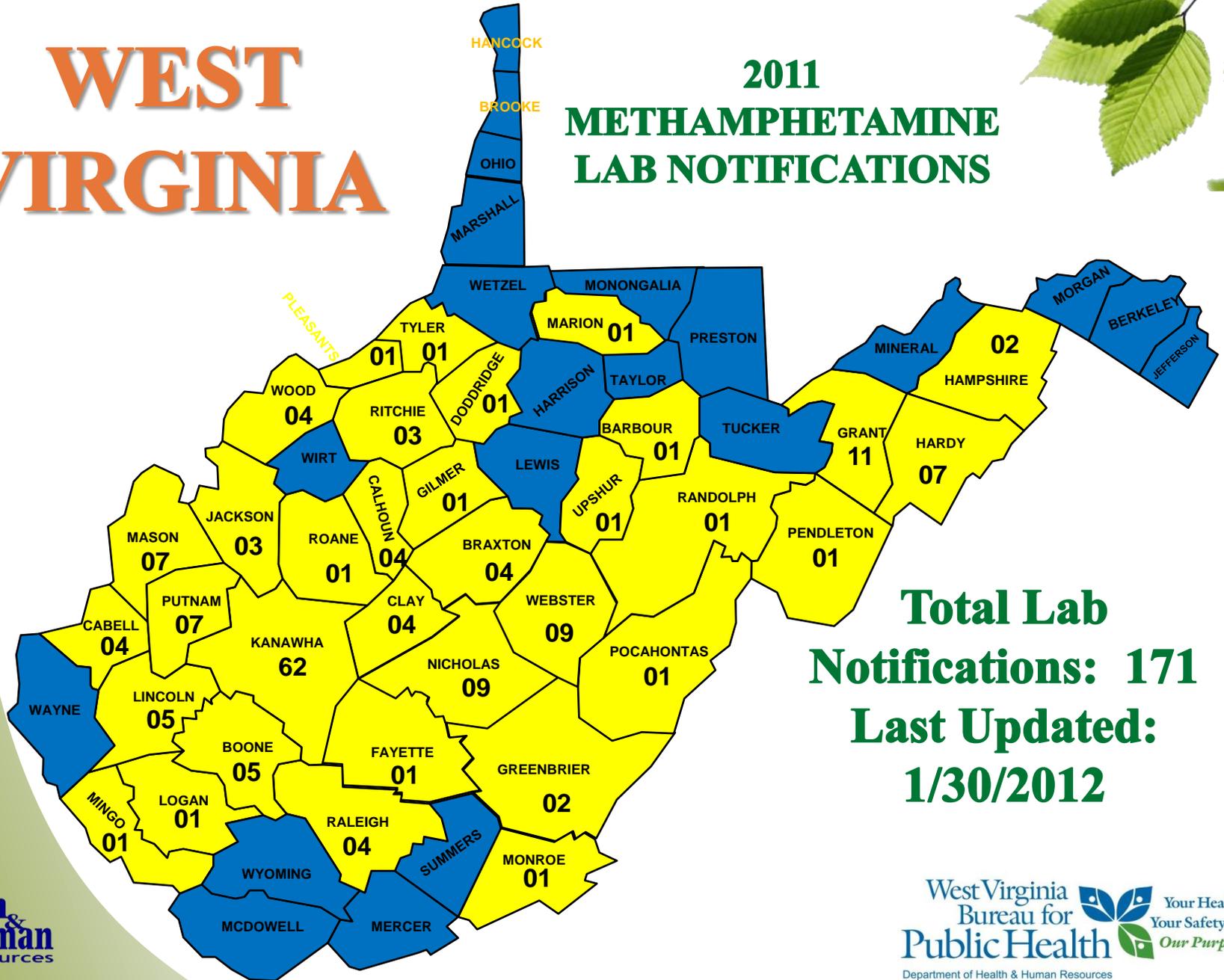
2010 METHAMPHETAMINE LAB NOTIFICATIONS RECEIVED



Total Lab Notifications:
140
Last Updated:
12/31/2010

WEST VIRGINIA

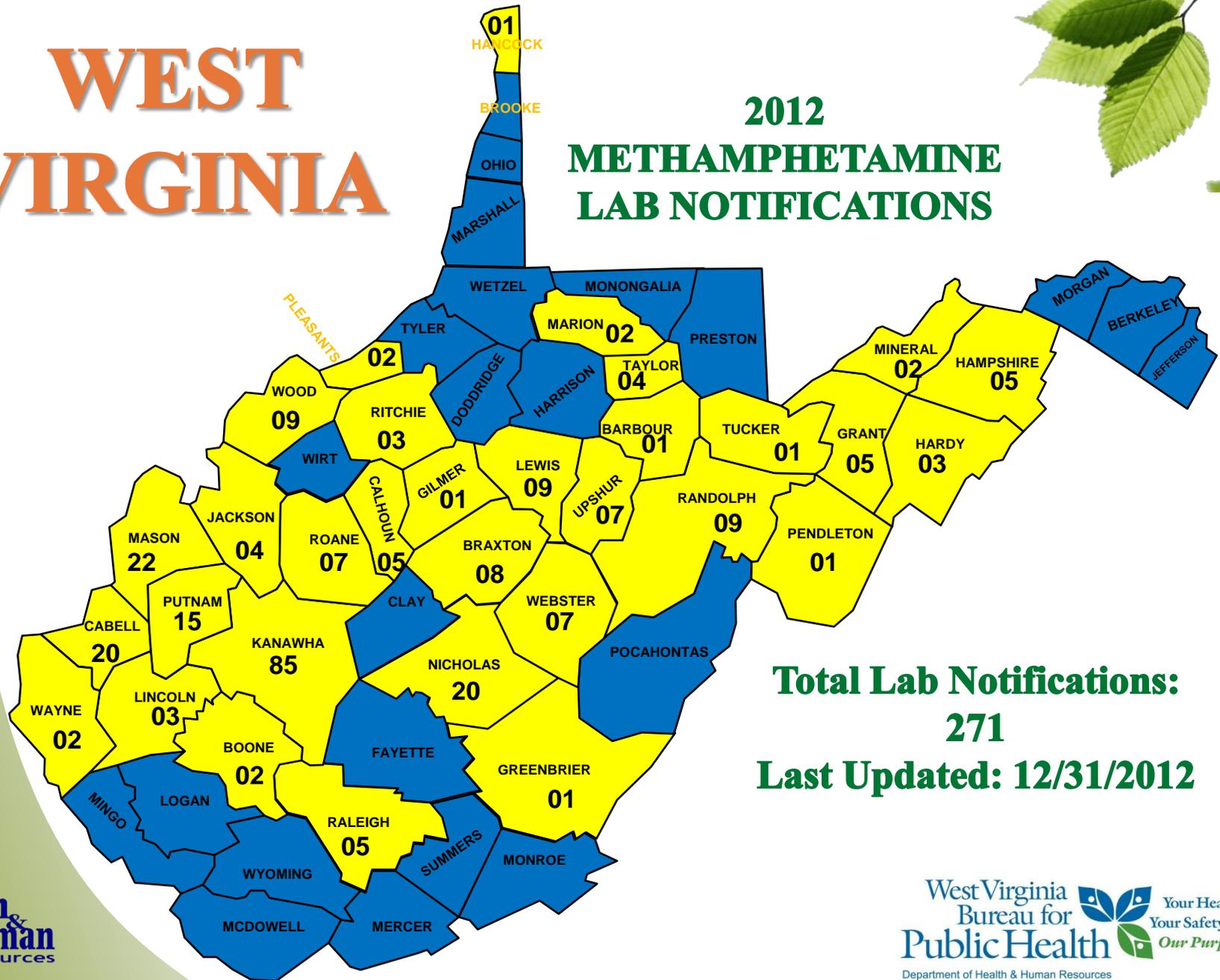
2011 METHAMPHETAMINE LAB NOTIFICATIONS



Total Lab Notifications: 171
Last Updated: 1/30/2012

WEST VIRGINIA

2012 METHAMPHETAMINE LAB NOTIFICATIONS

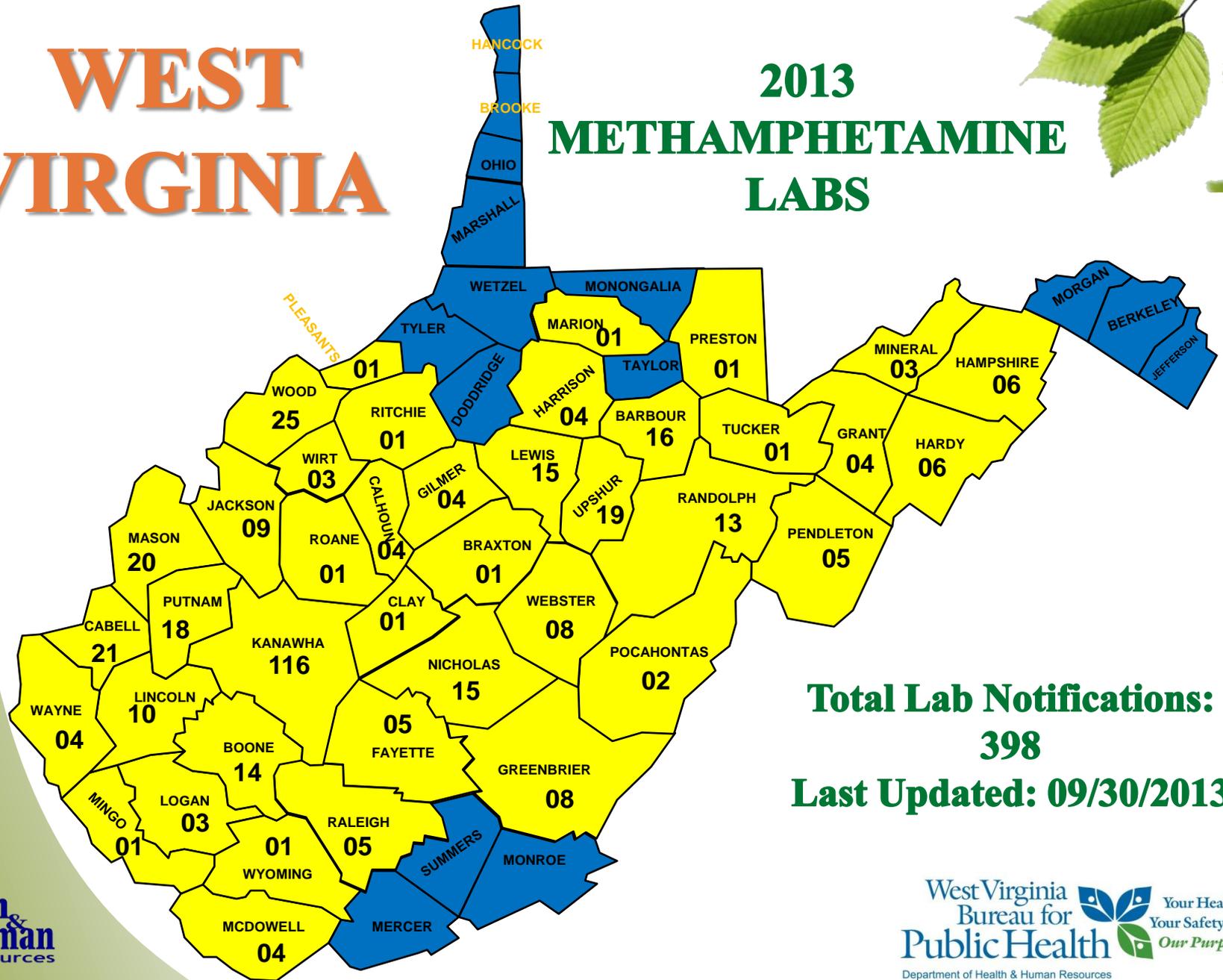


Total Lab Notifications:
271

Last Updated: 12/31/2012

WEST VIRGINIA

2013 METHAMPHETAMINE LABS



Total Lab Notifications:
398
Last Updated: 09/30/2013

Why the Increase?

- **Better Reporting by Law Enforcement to Public Health**
- **Quicker/Easier Recipe**
- **General Population Getting Meth Aware**



Clandestine Drug Laboratory Remediation Program

**60A-11: Clandestine Drug Lab
Remediation Act (2007)**

**64 CSR 92: Clandestine Drug Lab
Remediation Rule (2008)**

Steps to Re-Occupancy



Step 1: LE Notification sent to CDLR Program

Step 2: Notification letter sent to property owner

Step 3: CDLR representative posts signage on property

Step 4: Property owner hires licensed contractor to perform preliminary site assessment

Step 5: Property owner hires licensed contractor to perform remediation or demolition

Step 6: CDLR issues Certificate of Remediation Completion to property owner

Quality Improvement???

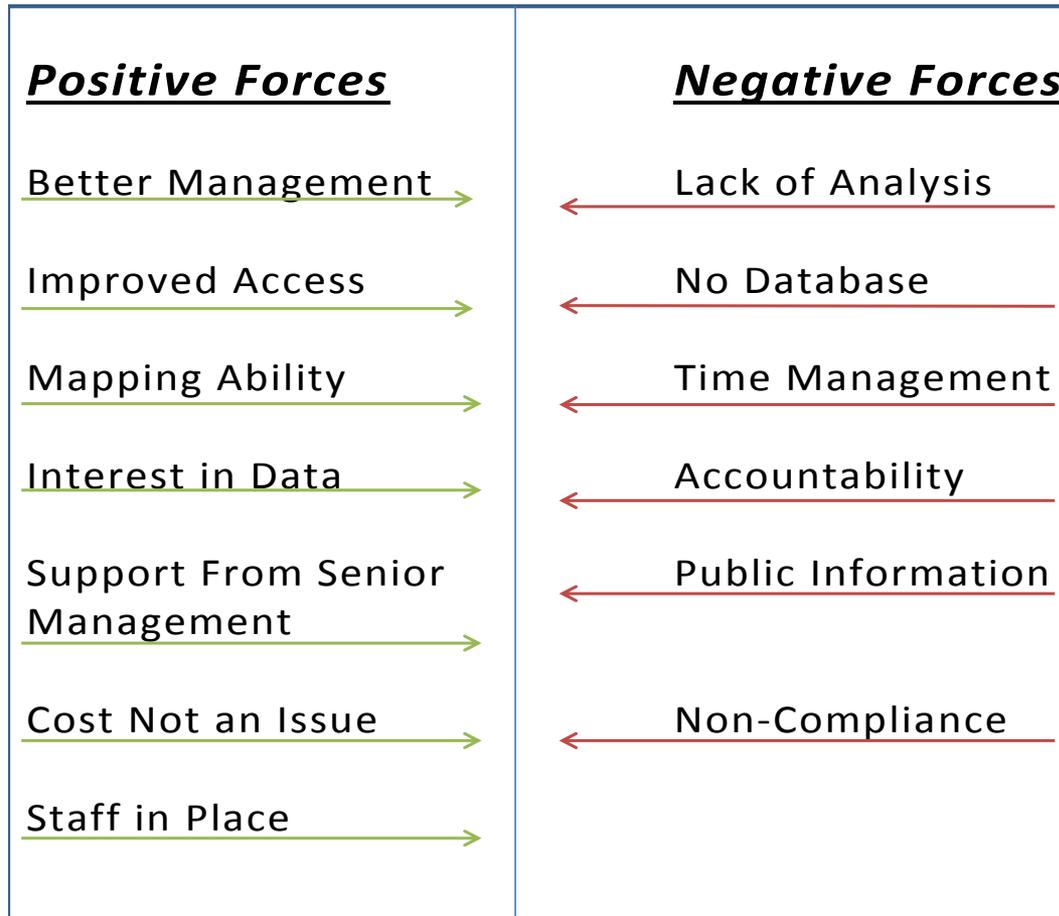
- **Dramatic increase in lab notifications**
- **Increase in number of remediation contractors**
- **DHHR/DEP/WVSP (LE) Communication**
- **Need a better way to track labs**
- **All eyes on the program**



QI Project: OEHS Meth Tracking Application

- *Due to some delays with the OEHS Data Portal release, the project hit a bump in the road...*
- **Database sketch to begin October 1st 2013.**
- **Database Completion by mid-October.**
- **WV State Police/DEP/DHHR to explore ways in how data can be shared between the three agencies electronically.**
- **EPA Grant for data sharing.**

Force Field Diagram



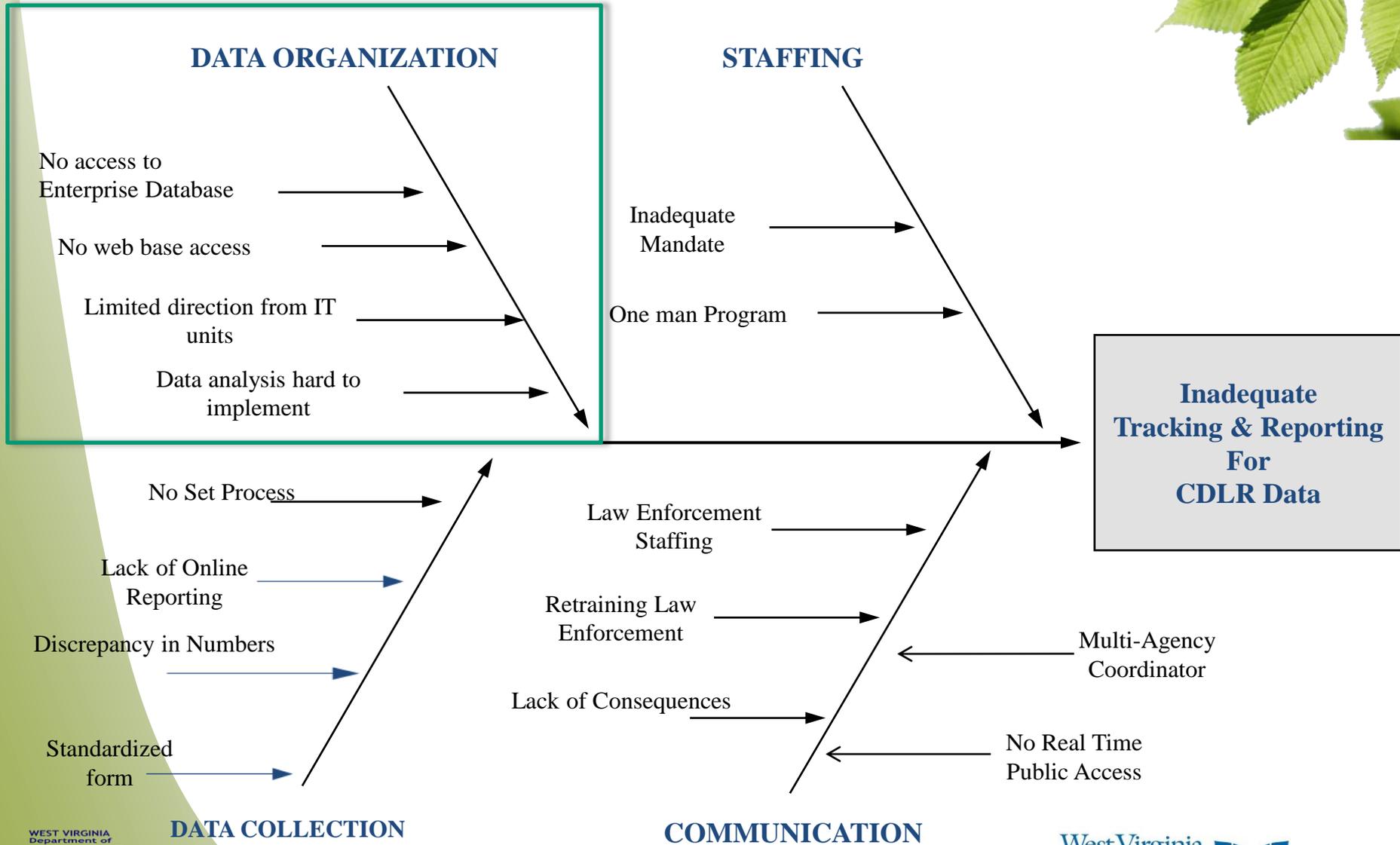
No CDLR Database

Develop a CDLR Database



Overview Cause and Effect Diagram

CAUSES OF INADEQUATE CDLR DATA COLLECTION



SOLUTIONS FOR IMPROVEMENT

CREATE STANDARDIZED DATA COLLECTION PROCESS

Invite Coordinators from other Programs

Chart the Process

On-Line Data Entry System Portal

INCREASE CAPACITIES

Hire Staff

Cross Train Others

On-Line Data Entry System Portal

The CDLR Application

Invite Coordinators from other Programs

Incorporate WVDEC

Develop AIM Statement

Research Other States' Protocols

Migrate Existing Data

Add Additional Info

Design Schema

Set Up Users/Security Portal

SQL Database

CREATE ADVISORY BOARD

DEVELOP DATABASE



Break out of 1st Major Cause Data Organization

DEVELOP DATABASE

- Allows for data to be better organized
- Provides for data to be relational
- Provides staff a most robust way to analyze data
- Allows data to be used in OEHS GIS system (spatial analysis)

CREATE STREAMLINED DATA ENTRY PROCESS

- Provides a uniform data management process
- Allows for new staff to pick up on the process

Adequate Internal Tracking & Reporting Workflow Established For CDLR Data

- Provides organized way of disseminating CDLR data
- Provides for secure updating of data in the field
- Provides a platform to share data with partner organizations
- Provides ability to map Meth seizures

- Provides Deeper level of understanding of seizures
- Provides a vital crosswalk with Law enforcement
- Reporting of more accurate seizure numbers

Multi-Agency Coordinator

No Real Time Public Access

INTEGRATE WITH OEHS DATA PORTAL

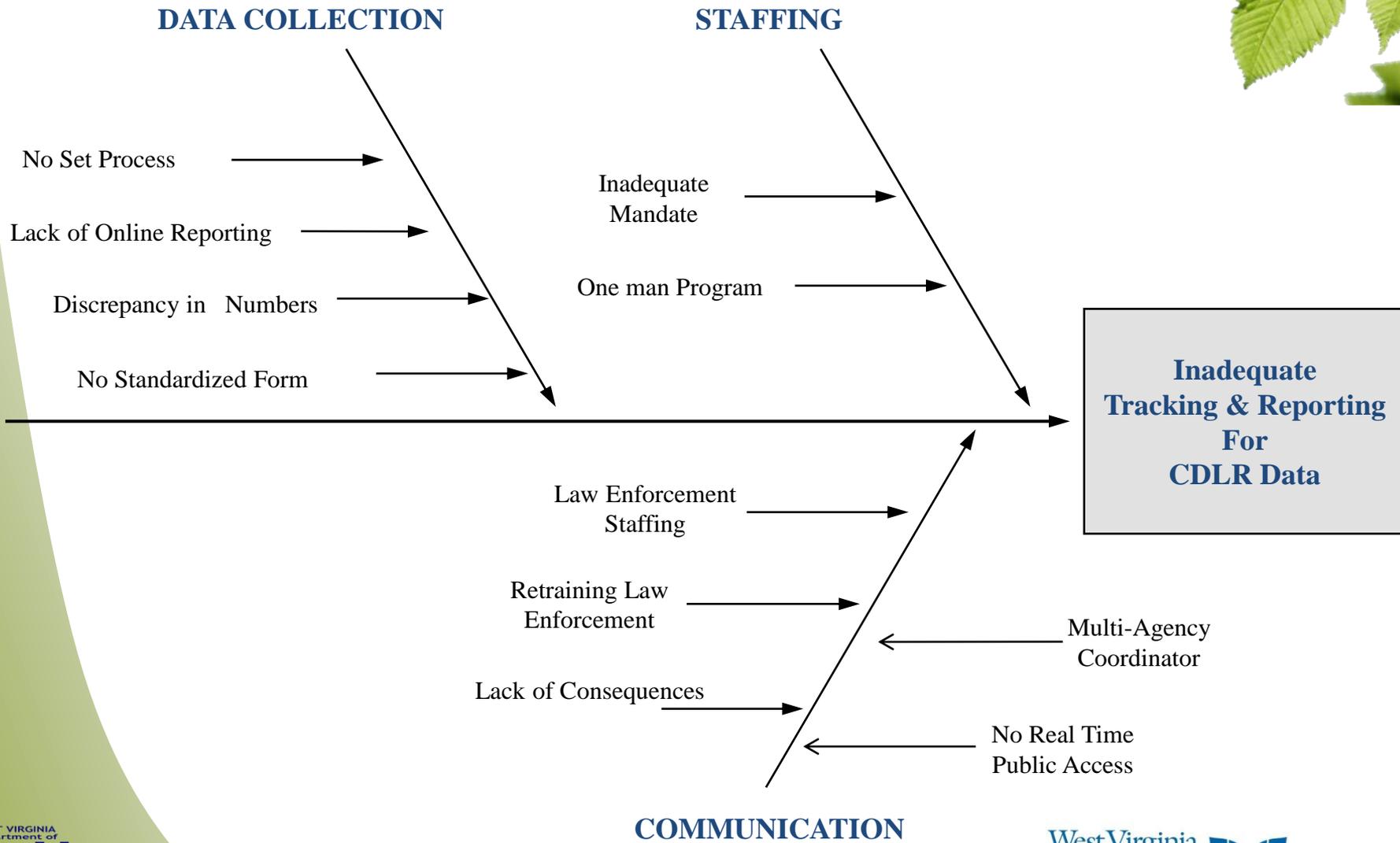
CREATE CDLR ANALYSIS TOOLS





What Comes Next??

CAUSES OF INADEQUATE CDLR DATA COLLECTION



SOLUTION FOR IMPROVEMENT

CREATE STANDARDIZED DATA COLLECTION PROCESS

INCREASE CAPACITIES

Invite Coordinators from other Programs

Chart the Process

On-Line Data Entry System Portal

Hire Staff

Cross Train Others

On-Line Data Entry System Portal

Invite Coordinators from other Programs

Incorporate WVDEC

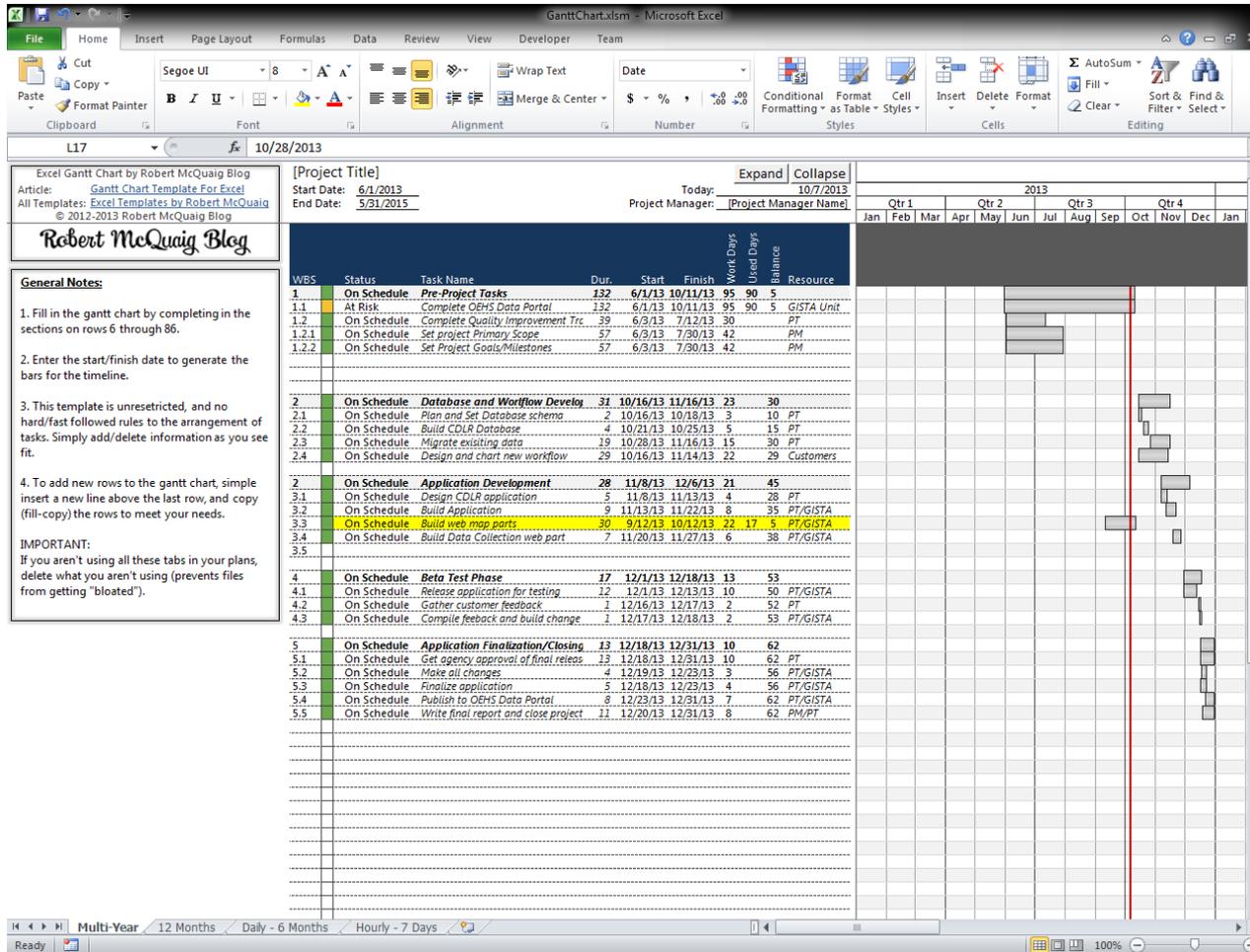
Develop AIM Statement

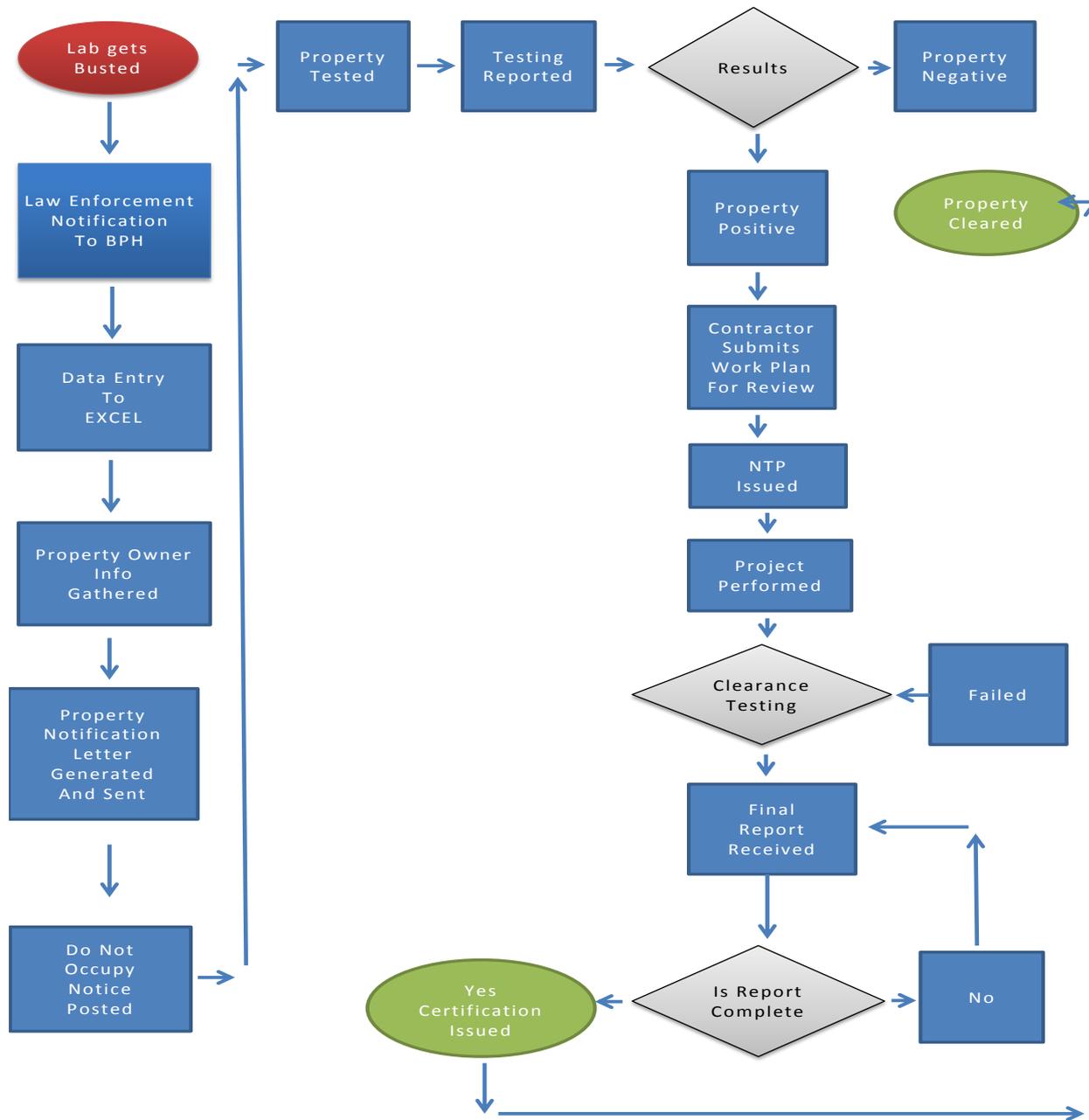
Research Other States' Protocols

The CDLR Application

CREATE ADVISORY BOARD

Gantt Chart





Next Steps

- **Create CDLR tracking database**
- **Meet with program data partners**
 - ❖ **WV State Police**
 - ❖ **WVDEP**
- **Work on data/work flows**
 - ❖ **Possibly building out the data sharing piece using the EPA Exchange Network**
- **Development of field collection application and online map viewer**



The BPH Extranet

Mike Morris

Privacy, Health Informatics & Continuity



The BPH Extranet is a Website

- **What is it?**
- **How will it help me?**
- **It is not unlike other websites you are already familiar with.**
- **But, the BPH Extranet is YOUR Website.**

WV.GOV

- **The Official Website for the State of WV**
 - ❖ **Public Facing**
 - ❖ **Easily accessible**
 - ❖ **Externally Hosted**

Official Website for the State of West Virginia

Page 1 of 2

Wild & Wonderful

Agencies Phone Directory Online Services News Help



- HOME
- ABOUT
- BUSINESS
- EDUCATION
- EMPLOYMENT
- FAMILY
- HEALTH
- TOURISM



- Online Contribution Reporting
- Cyber Security Awareness Month
- Know before you go
- Online Career Guidance

Search for Anything

Search WV.gov [SEARCH]

Recent searches by other visitors: state job openings, lottery, drive, county courthouse, taxes, permits, birth certificate

Your Government How Do I...?

From the Governor



- Governor's Website
- Education
- Jobs
- Tourism
- Transparency

State Employees



- Benefits
- Employee Services
- Retirement
- Rideshare Program
- State Agencies & Contacts
- Government Directory
- State Agency Listing

Residents



- Consumer Protection
- Driving & Transportation
- Health & Safety
- Housing
- Taxes

Business



- Starting a Business
- WV Business
- Laws & Regulations
- Taxes
- Licenses & Permits

TOP STORIES GOVERNOR'S NEWS ALERTS

- West Virginia Livestock Prices Available Despite Shutdown**
October 07, 2013 - West Virginia livestock producers can still get up-to-date livestock sales prices, despite the shutdown of the USDA market reporting website because of the federal shutdown...More...
- Governor Tomblin Orders U.S. and State Flags to be Lowered**
October 07, 2013 - In Honor of the National Fallen Firefighters Memorial Service...More...
- Governor Tomblin Issues Statement Regarding Fatal Accident at W.Va. Mine**
October 04, 2013 - Gov. Earl Ray Tomblin issued the following statement this afternoon regarding a fatal accident today at a West Virginia mine...More...
- Blennerhassett Mansion by Candlelight is Oct. 11 and 12, 2013**
October 08, 2013 - The Mansion by Candlelight Tour, sponsored by the Friends of Blennerhassett, began in 1996 and has become the island's most popular annual event...More...

See all News...

Location Information Click on a region to learn more

West Virginia Counties

WV.gov Photos



WVDHHR.ORG

- **The Official Website for WV DHHR**
 - ❖ **Public Facing**
 - ❖ **Easily Accessible**
 - ❖ **Hosted On the WV Executive Domain**



Search the DHHR website: Search... GO

- Office of the Secretary
- Behavioral Health
- Child Support
- Children & Families
- Medical Services
- Public Health

October 8, 2013

How Do I...

- Contact DHHR
- Locate DHHR Procurement Notices
- Locate DHHR News Releases
- Obtain Birth/Death Records
- Adopt a WV Child
- View Child Support Info / Make an Electronic Support Payment
- Report Abuse or Neglect
- Start a Child Care Center
- Report a Child Care Center Violation
- Obtain a License/Permit
- Login FACTS PLUS

Links to...

- DHHR Org Chart
- OAMR Reports
- Public Boil Water Notices
- Affidavit for Consent for Health Care for a Minor (PDF)
- WVFIMS Vendor Registration Form
- Form W-9 w/Instructions
- Common Chapters Manual
- Kids First
- WV Children's Trust Fund
- Grantee Audit Compliance Guide
- HealthPrep - BPH
- DHHR Services
- Hotline Numbers
- Job Opportunities
- Related Web Sites
- Reports & Publications
- Training & Education
- Associations, other groups
- Site Map by Subject
- Governor's Office
- Internet Crime Complaint Center

DHHR Programs

The DHHR administers programs that benefit the citizens of West Virginia. Some of our most visited programs are listed below:

- Adolescent Pregnancy Prevention Initiative
- AIDS Program
- Birth To Three
- CARESS (Birth Defects Surveillance)
- Children and Adult Services
- Children's Health Insurance (WVCHIP)
- Early Care and Education
- Early Childhood Health Project
- Electronic Benefit Transfer (EBT)
- Family Assistance
- Family Planning
- HealthCheck
- Immunization Program
- Infectious Disease Epidemiology
- Medicaid
- Newborn Metabolic Screening
- OMCFH Title V - Block Grant/Needs Assessment
- Rural Hospital Flexibility
- Supplemental Nutrition Assistance Program (SNAP)
- Tobacco Prevention
- West Virginia Right From The Start Program
- WISEWOMAN Program
- Women, Infants and Children (WIC)
- WV Breast and Cervical Cancer Screening Program
- WV WORKS Cash Assistance

- View a list of programs -

Current Topics

- ** WV Storm Center Information **
- 7th & 12th Grade School Entry Requirements
- Schedule of Governors Regional Substance Abuse Task Force Meetings (pdf)
- Latest News Releases
- Nutritional Health
- 2013 Immunization Schedules
- Earned Income Tax Credit (EITC)
- Influenza (Flu)
- Methicillin Resistant Staphylococcus Aureus (MRSA)

- View topics A-Z

Online Services

inROADS-WV Department of Health and Human Resources online application for assistance. Follow this link to access inROADS online services. If you are an interested Community Partner follow this link to view more details on how to become a Community Partner.

- Become an Adult Family Care Provider
- Become a Foster/Adoptive Parent
- Become a Special Needs Provider
- Browse/Search Child Care Centers
- Data Updated (06/01/2013)
- Browse/Search the Income Maintenance Manual
- Immunization Registry (WVSIS)
- Report a Child Care Center Violation
- Report Changes Online (SNAP, Medicaid and child only WVWORKS cases)
- Report Recipient Welfare Fraud
- Report WV's Healthcare Crimes
- West Virginia Child Placement Network (WVCPN)
- West Virginia Adult Mental Health Placement Network (WVAMHPN)

- View a list of online services -

Ways to Make a Difference in a Child's Life..

- Become a Foster/Adoptive Parent
- Become a CASA Volunteer
- Child Welfare Information Gateway
- Foster Care in West Virginia
- Prevent Child Abuse
- Report Child Abuse
- Wendy's Wonderful Kid

Locate Field Offices..

- Children and Families
- Child Care Resource and Referral
- Child Support
- Women, Infants and Children

DHHR.WV.GOV/BPH

- **Official BPH Website**
 - ❖ **Publicly Facing**
 - ❖ **Easily Accessible**
 - ❖ **Hosted on the Executive Domain**

Welcome from the Commissioner

Page 1 of 1

[State Agency Directory](#) | [Online Services](#)



BPH Office Locations



- [Home](#)
- [Topics](#)
- [Alphabetic Index](#)
- [News](#)
- [Contact Us](#)
- [Directions](#)

Welcome from the Commissioner

Welcome to the Bureau for Public Health website. Service, Quality, Integrity, Accountability and Collaboration are the keys to our success. We hope you find our website to be helpful and look forward to serving you.



Dr Marian L. Swinkler

Contact Information

Bureau for Public Health
Room 702
350 Capitol Street
Charleston, WV 25301

(304) 558-2971
(304) 558-1035 (fax)

[Emergency Information](#)



[Contact Us](#) | [Site Map](#)

BPH Extranet

- **Internal BPH Website**
 - ❖ **Not Public Facing**
 - ❖ **Accessible to BPH Employees w/Login Credential**
 - ❖ **Access to sub-pages restricted by Login Credential**
 - ❖ **Externally Hosted**

State Agency Directory | Online Services



Search for anything [GO]

BPH Office Locations



Connections Communications Strategic Plan Preparedness & Response

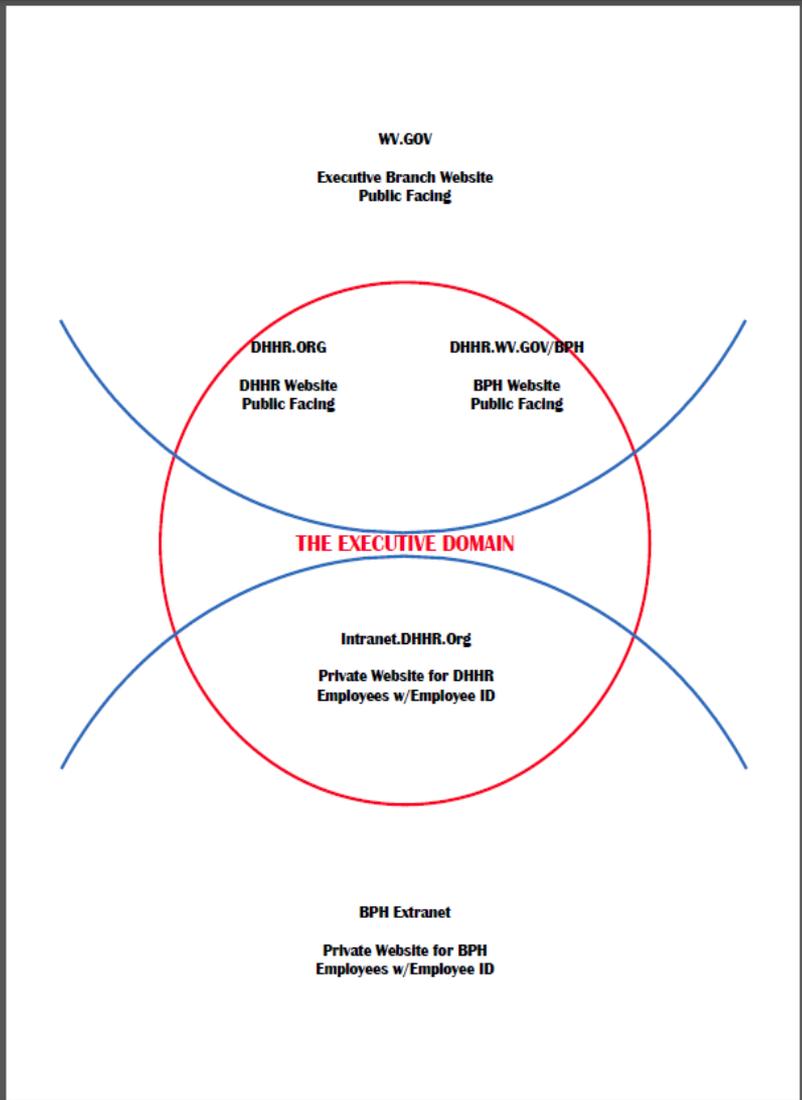
Connections

 <p>Employee Resources Employee Manuals, Employment Resources, Education, Insurance, Health Information, Compensation, LARS, Retirement.</p>	 <p>Staff Directories West Virginia State Phone Directory, Bureau for Public Health Staff Directory</p>
 <p>Forms Meeting Room Scheduling,</p>	 <p>Privacy & Security West Virginia State Privacy Office, Office of Information Security and Controls, Confidentiality Agreement, Privacy Statement</p>
 <p>Training Privacy Training, Technology Learning Center, Continuity Training, Organization and Human Resource Development, WV Train</p>	 <p>Policies and Procedures Division of Personnel Policies, DHHR Policies and Procedures, BPH Policies and Procedures</p>
 <p>Calendars Meeting Room Calendar, Events Calendar</p>	 <p>Emergency Preparedness and Response Continuity of Operation Plans (COOP), Emergency Contact Listing, WV Division of Homeland Security</p>

Contact Us | Site Map

Different Websites

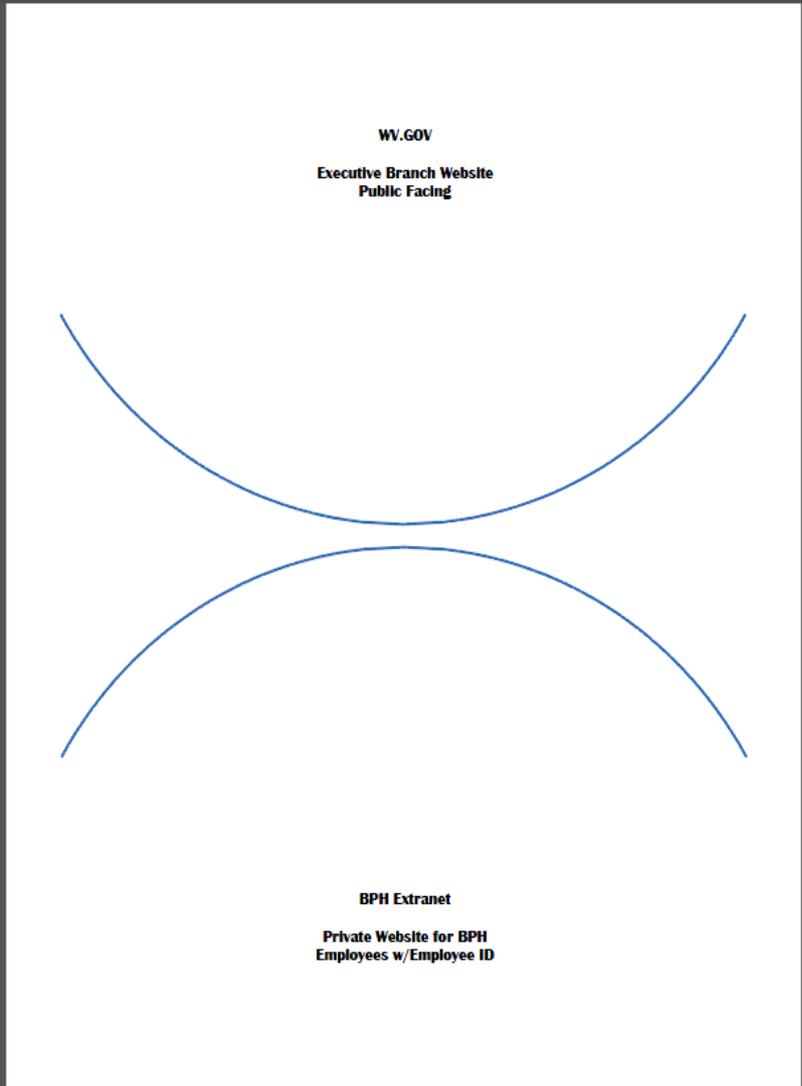
- Different Audiences
- Different Purposes



Decision to Host Externally

- Driven by Continuity of Operations Needs
- Insures that the site is available if you have an internet connection
- Means we need to restrict bandwidth intensive applications like streaming video to contain costs

[Icons: Copy, Paste, Bookmark, Attach, Erase]



[Dark gray sidebar area]

How will the Extranet help me?

- This is your site and we are open to ideas on how to make it as useful as possible.
- Some possible topics are shown on the following page.



BPH Office Locations



[Connections](#)

[Communications](#)

[Strategic Plan](#)

[Preparedness & Response](#)

Connections



Employee Resources

Employee Manuals, Employment Resources, Education, Insurance, Health Information, Compensation, LARS, Retirement.



Forms

Meeting Room Scheduling,



Training

Privacy Training, Technology Learning Center, Continuity Training, Organization and Human Resource Development, WV Train



Calendars

Meeting Room Calendar, Events Calendar



Staff Directories

West Virginia State Phone Directory, Bureau for Public Health Staff Directory



Privacy & Security

West Virginia State Privacy Office, Office of Information Security and Controls, Confidentiality Agreement, Privacy Statement



Policies and Procedures

Division of Personnel Policies, DHHR Policies and Procedures, BPH Policies and Procedures



Emergency Preparedness and Response

Continuity of Operation Plans (COOP), Emergency Contact Listing, WV Division of Homeland Security

Have Ideas?

- E-mail Mike Morris or Russell Hicks
- Michael.J.Morris@wv.gov
- Russell.E.Hicks@wv.gov



Kristen Childress

Division of Local Health

Improve Infrastructure Effectiveness and Efficiency

What is Empowerment?



Improve Infrastructure Effectiveness and Efficiency

Empower Appropriate Decision Making at all Levels

Improve Infrastructure Effectiveness and Efficiency



Team Members

	Name	Title	Office/Division
1	Amanda McCarty	Center Director	Center for Performance Management
2	Daniel Mace	Accreditation Coordinator	Center for Performance Management
3	Kristen Childress	Associate Director	OCHSHP/DLH
4	Mike Morris	Info Systems Manager II	BPH Admin
5	Birgit Shanholtzer	Senior Epidemiologist	Health Statistics Center
6	Tim Whitener	Director	Central Finance
7	Jason Roush	Dental Director	OMCFH
8	Kathy Cummons	Program Manager II	OMCFH
9	Denise Smith	Program Manager II	OMCFH
10	Debbie Taylor	Supervisor I	OLS
11	Vacant		
12	Sharon Cibrik	HHR Manager II	OLS
13	Linnea Ohgren	Hemophilia Program Director	OEPS
14	Carmen Priddy	TB Director	OEPS
15	Nils Haynes	HIV Prevention	OEPS
16	Mark Shahbandy	Info Systems	BPH Admin

Policies and Procedures



- Administration
- Fiscal
- Human Resources
- Information Technology
- Manager Resources
- Occupational Health
- Operations
- Training

+ BPH Office Locations



Connections

Communications

Strategic Plan

Preparedness & Response

Connections



Employee Resources

Employee Manuals, Employment Resources, Education, Insurance, Health Information, Compensation, LARS, Retirement.



Staff Directories

West Virginia State Phone Directory, Bureau for Public Health Staff Directory



Forms

Meeting Room Scheduling.



Privacy & Security

West Virginia State Privacy Office, Office of Information Security and Controls, Confidentiality Agreement, Privacy Statement



Training

Privacy Training, Technology Learning Center, Continuity Training, Organization and Human Resource Development, WV Train



Policies and Procedures

Division of Personnel Policies, DHHR Policies and Procedures, BPH Policies and Procedures



Calendars

Meeting Room Calendar, Events Calendar



Emergency Preparedness and Response

Continuity of Operation Plans (COOP), Emergency Contact Listing, WV Division of Homeland Security

Contact Us | Site Map

Effective Date:
June 00, 2013

Doc Number: [BPH -00Draft]

Revision Date:
June 00, 2013

WV BPH Policy Review, Update and Implementation

APPROVALS

Final Draft Review and Approval by Policy Review Team on June 00, 2013.

Final Draft Review and Approval by Leadership on June 00, 2013.

Policy Reviewed and Signed by BPH Commissioner on June 00, 2013.

All approvals are maintained and controlled on the BPH website at

<http://www.dhhr.wv.gov/bph/connections>

Please refer to <http://www.dhhr.wv.gov/bph/connections> for the current controlled revision and approval records.

AUTHOR	REVISED SECTION/PARAGRAPH	REV	RELEASED
[Commissioner, WV Bureau for Public Health]	[Initial Release, Draft]	DRAFT	See [Document Control System]

*Draft and Archived/Obsolete revisions are not to be used.
Access <http://www.dhhr.wv.gov/bph/connections> to verify revision.*

Standard 11.1: Develop and maintain an operational infrastructure to support the performance of public health functions.

Measure	Purpose	Significance
<p>11.1.1 A Maintain policies and procedures regarding health department operations, review policies and procedures regularly, and make them accessible to staff</p>	<p>The purpose of this measure is to assess the health department's processes for maintaining policies and procedures, which includes developing, writing, reviewing, revising, training, and sharing health department policy and procedures with staff. This measure focuses on health department policies that direct organizational operations, not programs and program guidelines.</p>	<p>Standardized written policies and procedures are needed to operate an organization efficiently and effectively. Regular review and revision of those policies and procedures is important for continuous quality improvement. Staff need to have ready access to policies and procedures to be informed of organizational and operations expectations.</p>
Required Documentation	Guidance	
<p>1. Policy and Procedure Manual or individual policies</p>	<p>1. The health department must provide written operational policies. The policies can be in hard copy or in an electronic format. If electronic, the policies can be files on a server or postings on the web. Only the most recent version of policies must be presented. Some health departments may use policies and procedures that are not specific to the health department, but are government-wide (i.e., state, city or county) or relate to a larger super-health agency or umbrella agency. These policies and procedures could demonstrate compliance with the measure if they apply to the health department as well as other government agencies.</p>	

Public Health Accreditation Board (PHAB) requirements:

- **Maintain Policies and Procedures Regarding Operations**
- **Review Policies and Procedures Regularly**
- **Make Policies and Procedures Accessible to Staff**

Improve Infrastructure Effectiveness and Efficiency

Questions Regarding Policy and Procedure Development

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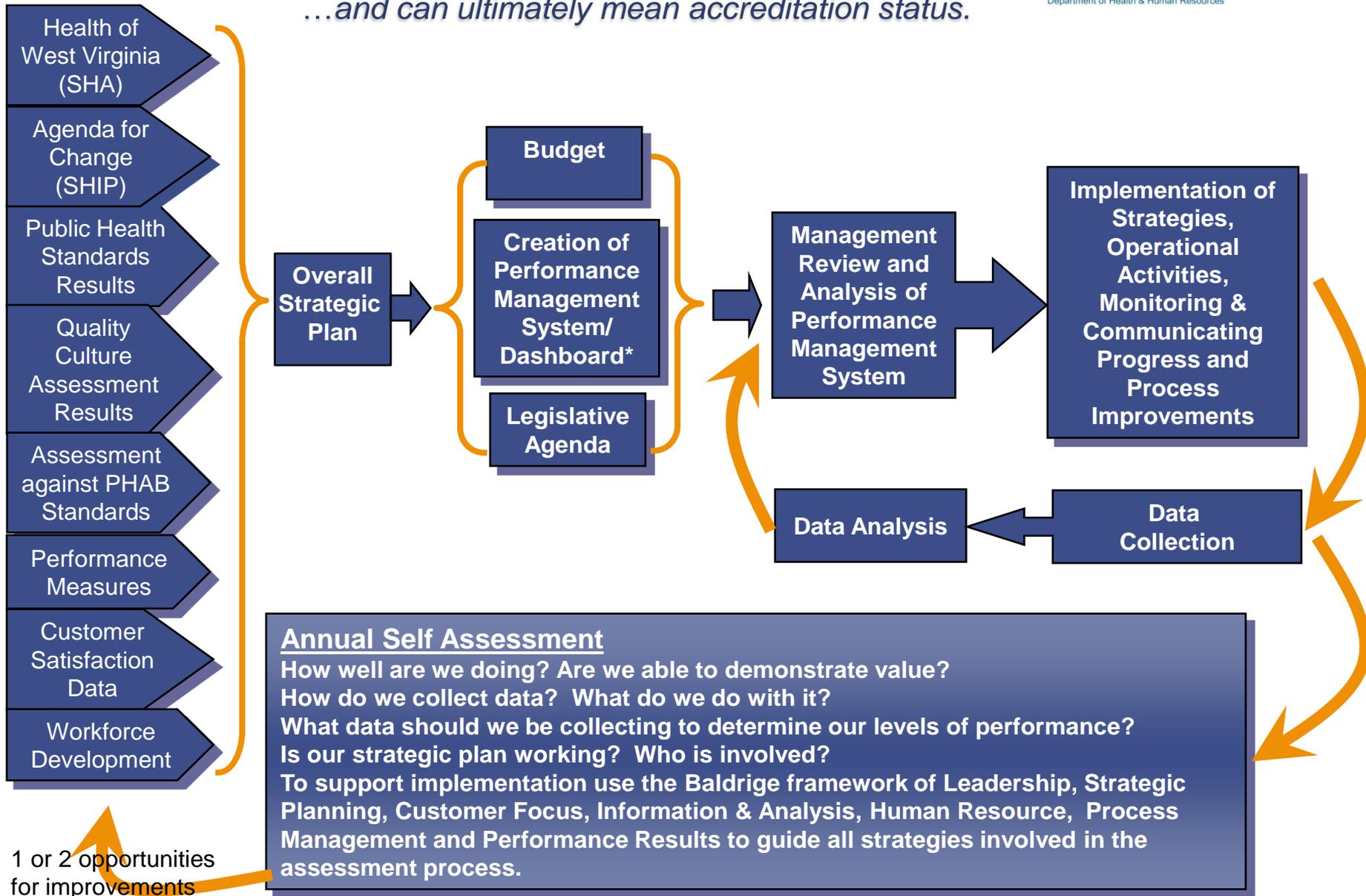


Amanda McCarty

Center for Performance Management

THEY ARE ALL LINKED

...and can ultimately mean accreditation status.



* performance measurement tools

How Does It All Fit Together?

Making sense of Accreditation, Quality Improvement and Strategic Planning



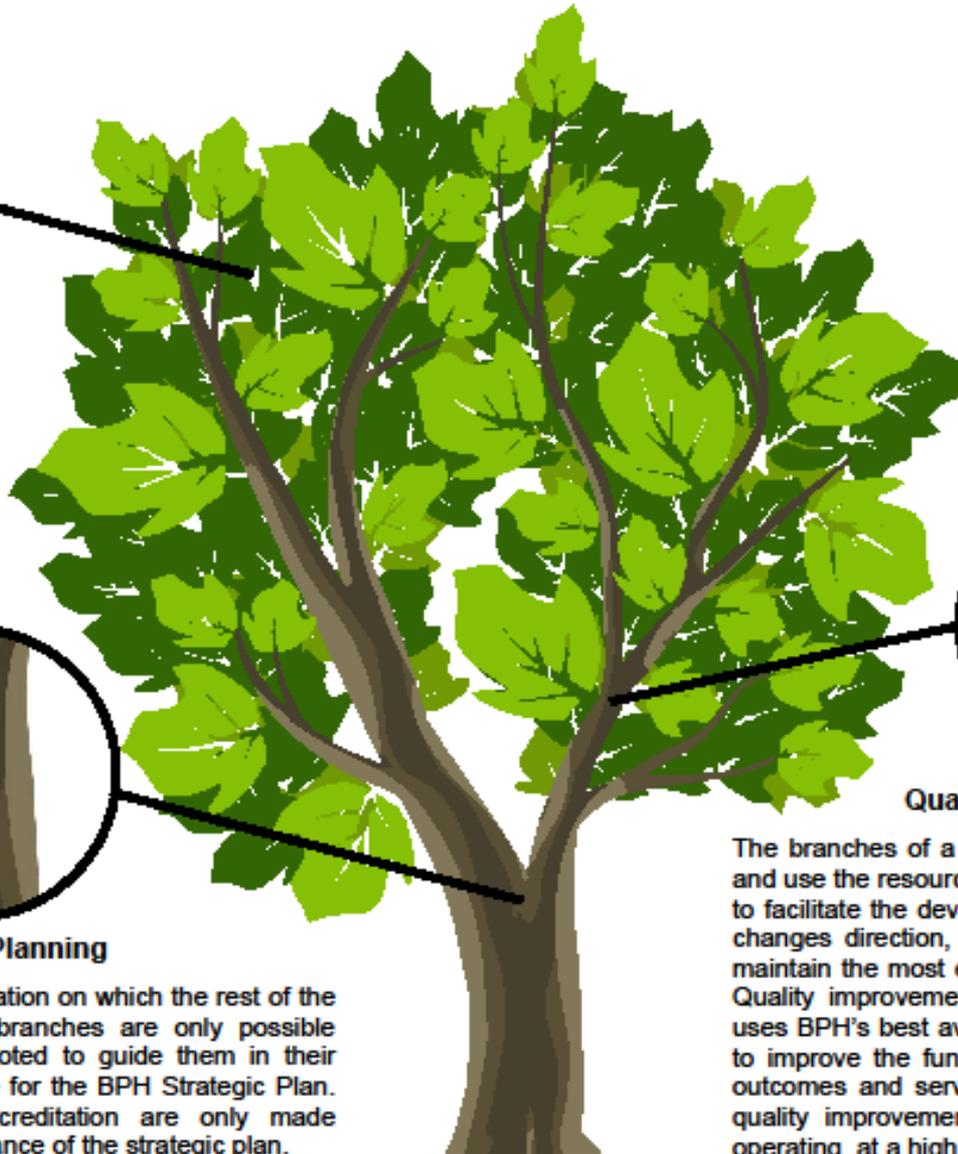
Accreditation

Just as the leaves can tell you with only a glance how healthy a tree is, being an accredited state department of health signifies a certain standard of excellence has been achieved and recognized by a national organization.



Strategic Planning

The trunk of a tree is the foundation on which the rest of the tree grows. The leaves and branches are only possible because the trunk is firmly rooted to guide them in their development. The same is true for the BPH Strategic Plan. Quality improvement and accreditation are only made possible with the map and guidance of the strategic plan.



Quality Improvement

The branches of a tree take direction from the trunk and use the resources available, like the rain and sun, to facilitate the development of the leaves. If the sun changes direction, the branches will too in order to maintain the most efficient overall growth of the tree. Quality improvement, guided by the strategic plan, uses BPH's best available resources, the employees, to improve the function and quality of the Bureau's outcomes and services. By maintaining a culture of quality improvement BPH ensures that it's always operating at a high level of efficiency.

Questions or Feedback?

Send us your project ideas and comments!

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QI Champions in BPH





Thank You for Participating!